

Logistics Manager

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Company: Time Appointments

Location: Bury St Edmunds

Category: other-general

Time Appointments are pleased to be working on behalf of a construction-materials supplier based in Bury St Edmunds, who are looking for a Logistics Manager to join their team due to expansion.

This market-leading company offers a brilliant working environment and the opportunity to master and learn new skills.

The successful candidate will manage and oversee all aspects of transportation across every one of the depots, lead staff within the transport department alongside supporting the yard and warehouse operations. If you have strong management skills, are a confident multitasker and have a positive attitude, apply now!

Duties & Responsibilities:

- Oversee all transport operations for all sites and any new depots as the company expands, ensuring timely and efficient delivery of goods.
- Effectively manage all staff within the transport department and support
- Conduct regular staff performance reviews alongside HR.
- Manage and provide training and guidance to staff to enhance their skills and performance.
- Implement best practices for warehouse organization and efficiencies.
- Coordinate with all departments to ensure seamless logistics operations.
- Manage and organise daily vehicle routing.
- Track orders using vehicle trackers and ensure regular contact with drivers is maintained.
- Supervise warehouse and yard operations at the Head Office.
- Ensure drivers are returning and correct PODs/EPOD's on time, signed, dated, and printed,

collection notes returned to Transport and then passed to Accounts.

- Manage and oversee maintenance requirements to compliance with all the relevant schemes and delivery regulations i.e., FORS/CLOKS.
- Manage and ensure maintenance and repair needs for all vehicles trucks, vans, and forklifts.
- Monitor invoices received from various transport companies
- Monitor and report to Directors regarding ongoing transport costs to ensure department is not exceeding budget.
- Manage relationships with 3rd party couriers and 3PL partners.

Skills & Experience:

- Logistics background
- Ability to create and maintain successful internal and external relationships
- Management experience
- Previous experience in a fast-paced environment
- A basic understanding of the construction industry is desirable
- Strong work ethic
- Goal-orientated

Benefits

- A fantastic benefits scheme including shopping discounts, healthcare and experience perks
- Tastecard
- Car benefit scheme
- Bonus Scheme
- Competitive Salary
- 28 days holidays with potential to increase
- Training opportunities

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