

M&E Capital Projects Manager

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Company: Spire Healthcare

Location: United Kingdom

Category: computer-and-mathematical

Estates Mechanical & Electrical Project Manager / 12 month FTC / Home based

We are one of the UK's leading independent hospital groups and the largest in terms of revenue. From our 39 hospitals and 33 clinics, medical centres and consulting rooms across England, Wales, and Scotland, we provide diagnostics, inpatient, day case and outpatient care in areas including orthopaedics, gynaecology, cardiology, neurology, oncology, and general surgery. We also operate a network of private GPs and provide occupational health services to over 700 corporate clients. We are the principal independent provider by volume of knee and hip operations in the United Kingdom.

The group was founded with the acquisition and re-branding of 25 Bupa hospitals in 2007. Since then, Spire Healthcare has made significant capital investments in its estate and continues to deliver successful and award-winning clinical outcomes and high levels of patient satisfaction. Spire is listed on the London Stock Exchange and is a member of the FTSE 250. We were the first private hospital provider to publish outcomes data on our website and we have received awards for our clinical quality and high levels of patient satisfaction.

Spire Healthcare is committed to the highest quality of patient care. Working in partnership with over 8,760 experienced consultants, we delivered tailored, personalised care to approximately 926,500 inpatients, outpatients, and day case patients in 2022.

Patients, consultants, and general practitioners trust Spire Healthcare to deliver the high-quality care they expect from a leading private healthcare provider. For us, it's more than just treating patients, it's about looking after people.

Reporting directly to the Head of Estates and Engineering you will be responsible for assisting in the delivery of multiple Capital investment projects varying in size, nature and complexity ranging from relatively small refurbishment and building services infrastructure and safety improvement works to larger more complex business development projects across the portfolio of buildings within Spire Healthcare Estate. Speciality in mechanical and electrical project delivery, in accordance with National Legislation, latest healthcare guidance and Spire Healthcare Policy.

The position will also assist in delivering the wider objectives of the Engineering & Estates Strategy and include undertaking engineering plant facet surveys across the estate to inform our estate wide refurbishment plan.

The role will ensure robust policies and procedures are adhered to for the monitoring and safe delivery of Health and Safety performance of all Estates related projects. Working with your Engineering, Estates & Facilities colleagues you will ensure high quality and suitably commissioned projects are handed over across the network of hospitals.

Key Responsibilities:

Effectively manage and prioritise workload to ensure projects are delivered on programme and that key deadlines are met.

Support the Head of Estates and Engineering in the safe and effective delivery of Capital investment and Business Development projects.

Support the National Estates Manager in the timely delivery of building condition audits to inform the 5-year Capital Investment Refurbishment Plan.

In conjunction with the Head of Estates and Engineering assist in the development of standardised Engineering, Estates and facilities policies and procedures in line with current Legislation, Codes of Practice and Healthcare

Ensure robust procedures are adhered to for the monitoring of Health and Safety performance of all projects under your care. Working with your Engineering & Facilities colleagues to ensure high quality and suitably commissioned projects are handed over across the network of hospitals.

Support the Regional Engineering team with appropriate investigation into any engineering and facilities related safety notifications.

In conjunction with the Head of Estates and Engineering assist in the development and management of framework contractors and consultants including appropriate contract documentation and specification for the Spire Engineering refurbishment plan. Ensure contractors appointed are suitably monitored for performance against the contracted KPI's and are competent to undertake these activities.

Ensure effective and robust cost management is applied to deliver projects within defined project brief and budget.

Ensure that all capital building projects are correctly specified to a standard that delivers to the corporate expectations on equipment and finishes verses costs. That these projects fully engage and involve Hospital Directors and engineering staff to deliver this expectation.

Ensure effective and efficient procurement of refurbishment projects. Benchmark refurbishment costs across the network to ensure we continue to achieve value for money

Ensure all appropriate centrally managed projects contract documentation is stored appropriately on the central compliance repository

Key Requirements:

Preferably educated to Degree level but a minimum HND/HNC in a construction related subject such as Architecture/Estates Management/Building surveying/Project Management/QS Electrical/Mechanical Engineering discipline or equivalent.

Member of professional body such as IHEEM, RICS, CIOB etc.

A minimum of five years' experience within a Healthcare Estates environment as a Construction / Mechanical & Electrical Project Manager with a proven record in:

Delivery of an appropriate and cost-effective project management service in a healthcare setting, in accordance with national legislation, current guidance and Spire Healthcare policy

Be fully conversant with all health and safety requirements required for delivery of engineering and facilities projects including CDM Regulations 2015.

Have contractor administration experience.

Be experienced in carrying out estate condition audits and prioritisation schedules.

Be experienced in the specification and management of facilities and building services refurbishment upgrade.

Be experienced in the specification and management of structural improvements including fire compartmentation and roofing works required from engineering plant replacement.

Working knowledge of all Statutory Guidance and regulation, approved codes of practice that healthcare facilities work within.

A thorough understanding of H&S Risk and processes to mitigate that risk in the Engineering, Estates, and facilities arena.

Applicants must have a positive attitude, good communication skills, be client conscious, personable, and work well within a team

Benefits:

We offer employed colleagues a competitive salary as well as a comprehensive benefits package which includes but is not limited to:

35 days annual leave inclusive of bank holidays

Employer and employee contributory pension with flexible retirement options

'Spire for you' reward platform - discount and cashback for over 1000 retailers

Free wellness screening

Private medical insurance

Life assurance

Spire Healthcare is committed to creating an environment that will attract, retain, and motivate its people. We are an equal opportunities employer, committed to the health and wellbeing of all our colleagues and consultants.

We firmly believe that it is our people that make the business successful, and everyone should have the opportunity to work in a motivated team, free from discrimination on any grounds. We, therefore, are keen to receive and review applications from all candidates of under-represented groups who feel they offer the requisite skills.

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