

Medical Receptionist

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Company: Forrest Recruitment

Location: Bury

Category: office-and-administrative-support

Job Overview

. Bury. Immediate start. £10.42 per hour

****EMIS experience is essential****

This temp role will working to a shift pattern between the hours of 7.45am – 6.45pm (7.5 hours per day).

Based on front desk, you will be meeting and greeting patients, taking calls – booking appointments and answering queries. A background in customer service and/or Reception is essential.

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