United Kingdom Jobs Expertini®

Operations Delivery Manager

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Company: Stagecoach Group

Location: Oxford

Category: other-general

Salary

Circa £30,000 per annum

Apply in Writing to clearly indicating which position you are applying for.

Closing date is 7th April 2023 with interviews to be held will be held a week later. The successful candidates will be obliged to adhere to a strict zero tolerance drink and drugs policy.

Operations Delivery Manager

At Stagecoach Rail Replacement East Ltd we love our jobs and everything we do to provide the best Rail Replacement service.

Do you want to be part of a growing company?

We are looking for an innovative, self-starting individual with a passion for working in the busy and dynamic rail and bus industry. If this is you, then why not apply to come and join us at Stagecoach Rail Replacement East Ltd.

The role of Operations Delivery Manager will be the main lead for our rail replacement contract with Chiltern Railway. Rotating around three core locations (Chiltern offices in Banbury, Stagecoach offices in Oxford and working from home) you will be the lead for this critical contact.

Duties will include:

Be the customer main contact point for the client (Chiltern Railways),

Receive and respond to requests for pre-planned rail replacement,

Develop Rail Replacement plans, timetables and requirements,

Scheduling liaison with the train operator timetable team and other Stakeholders,

Source suppliers to deliver pre-planned rail replacement work ensuring value for money and profit levels,

Be the point of escalation for any safety or operational issues,

Line manage the team of 4 x duty managers,

Prepare and share monthly management information reports and details of KPIs,

Receive and record purchase orders and issue invoices the client for our work,

Provide and record purchase orders to sub-contractors, and process invoices,

Produce full sets of accounts and related KPI's for the Chiltern contract,

Other activities as required by the Rail and Special Projects Manager

The candidate:

Whilst the work will be predominantly 9-5, we are looking for a candidate who can be flexible with this – working the occasional shift to cover the emergency phone line or during large blockades (with time off in lieu),

An excellent communicator and the ability to develop effective working relations with internal and external Stakeholders,

Can handle high pressure situations in a calm and logical manner,

It will be desirable if applicants can demonstrate previous experience administering logistics or passenger transport within a similar environment,

Strong attention to detail is also essential.

If you have the skills and qualities required for this position, please submit your application and CV.

Stagecoach workplace culture is one where everyone can be themselves and where all the differences our people bring to the business are celebrated. We welcome applications from all, irrespective of background, gender, ethnicity, race, religion, beliefs, disability, neurodiversity, sexual orientation or age.

Location:

Oxford Depot Horspath Road, Cowley Oxford OX4 2RY

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