

Operations Technician

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Company: Sotera Health

Location: United Kingdom

Category: other-general

Position Summary

Reporting to the Operations Manager the successful candidate will perform the activities associated with the storage and distribution facility located on the Milton Park Estate in Oxfordshire, England. This . On occasions the role will also include various services related activities at customer's premises worldwide.

Key Responsibilities

Carry out all operations associated with receipt, unloading, storage, manipulation, testing, loading and despatch of radiation source products/empty transport containers at/from Nordion facility in compliance with approved safety procedures, Environment Agency (EA) licence requirements and container licences.

Perform all aspects of operations whether undertaken on or off site in accordance with UK Health & Safety legislation, written procedures, complete all necessary documentation accurately and fully to prescribed formats as required by the Nordion Quality Management System (QMS) and container licences.

Maintain the containers and flat-racks in a condition that is fit for purpose and conforms with all regulatory requirements, including detailed record keeping that meets with QMS and local requirements acting within the prescribed systems of work to ensure compliance with approvals.

Report problems promptly to the Operations Manager or applicable Design Authority.

As a service representative, undertake various activities at customer premises worldwide; . source manipulations, surveillance related activities, flask handling supervision/training, plant

servicing etc., typically alongside a Nordion colleague maintaining compliance with the Ionising Radiation Regulations (IRRs) which are part of UK Health & Safety legislation. This may require being away from home in excess of 30 days a year.

Maintain, prepare and load/despatch the specialised equipment required in the installation and surveillance kits, ensuring maintenance and calibration is compliant with QMS requirements and UK legislation.

Member of the 'on-call' rota as a building custodian in order to attend any out-of-hours alarm activations contributing to the site security requirements of the EA licences.

Undertake tasks associated with operation of the bonded store, including receipt, QC inspection, logging, segregation and despatch of non-radioactive product components and ensure compliance with necessary procedures and container licences.

Control and maintain the databases associated with the calibration of instruments & tooling. Responsible for ensuring that all calibrations are undertaken in a timely manner to meet licensing requirements.

Undertake tasks associated with the maintenance requirements of the site. Make the necessary arrangements; ensure that the work is performed in a timely & acceptable manner, being recorded as appropriate.

Supervise external contractors that are required to perform work at the facility.

Maintain the warehouse, yard and limited grounds in a clean, safe and orderly manner at all times; vacuuming, washing warehouse and workshop floors, sweeping of yard, grass cutting etc.

Qualifications

Years of experience : 3 years working in a light engineering or industrial manufacturing environment

Physical Requirements

Ability to climb stairs on regular basis

Standing and or walking for long periods of time

Ability to work in hot work environments

Push/pull up 25 kg on an occasional basis

Lifting up to 16 -25kg on an occasional basis

Skills and Competencies

Self-motivated, flexible and adaptable.

Calm, reliable and consistent, able to perform the duties under close scrutiny from both

internal and external auditors.

Strong organization skills.

Excellent documentation skills

Experience following standard operating procedures.

Attention to detail.

Experience working in a regulated environment.

Basics computer skills (eg word, outlook and excel).

Full clean driving licence and comfortable and able to drive overseas.

Desirable but not essential as training will be provided in the following:

Fork Lift Truck Driver

Over Head Crane Driver

Radiation Protection Supervisor

Additional Requirements:

Overtime as required.

Training Required: Must complete all required training and certification as a Classified Radiation Worker.

The successful candidate will be required to undergo a Criminal Record Check prior to employment start and this is renewed every three years.

Candidate will be required to submit to pre employment medical.

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