

## Part Time Concierge

[Apply Now](#)

Company: Search

Location: Manchester

Category: construction-and-extraction

Part Time Concierge - £11.44 per hour - Manchester City Centre - Mon-Fri 11am to 3pm

We are looking for a Part Time Concierge to join our Manchester based luxury office provider as a member of our Concierge Team!

The package for Part Time Concierge:

£11.44 per hour

Monday to Friday hours 11am to 3pm

Full training and support

The opportunity to work in some of the most prestigious buildings in Manchester

Flexible hours Are you looking for a role will offer casual hours with no weekend work based in the heart of Manchester? Do you thrive on meeting new people and want a position that will offer flexibility? If so, this role as a Part Time Concierge could be for you!

The responsibilities of Part Time Concierge:

\* Ensure the building is kept safe at all times, being mindful of risks and reporting where necessary

\* Monitor the security of the building including CCTV

\* Reception duties, the face of the building, welcome guests, first point of call for clients and

colleagues

- \* Record keeping, ensuring all building patrols, visits and incidents are documented
- \* Carry out evacuations, fire drills and tests
- \* Answer any building queries
- \* Keep the reception area clean and tidy
- \* Assist the building manager with ordering building parts

Experience for Part Time Concierge:

Previous Concierge experience would be advantageous but not essential

An organised individual

Professional with a polite manor at all times

Proficient in Word, Excel and PowerPoint

High attention to detail

Excellent written and verbal communication skills  
Does the role of Part Time Concierge sound of interest to you? Please apply now for immediate consideration!

Search is an equal opportunities recruiter and we welcome applications from all suitably skilled or qualified applicants, regardless of their race, sex, disability, religion/beliefs, sexual orientation or age.

[Apply Now](#)

#### Cross References and Citations:

1. [Part Time Concierge Chefjobsnearme Jobs Manchester](#)[Chefjobsnearme](#) ↗
2. [Part Time Concierge SanfranciscojobsJobs Manchester](#)[Sanfranciscojobs](#) ↗
3. [Part Time Concierge Webdeveloperjobs Jobs Manchester](#)[Webdeveloperjobs](#) ↗
4. [Part Time Concierge NotaryjobsJobs Manchester](#)[Notaryjobs](#) ↗
5. [Part Time Concierge Denmarkjobs Jobs Manchester](#)[Denmarkjobs](#) ↗
6. [Part Time Concierge Braziljobs Jobs Manchester](#)[Braziljobs](#) ↗

7. **Part Time Concierge Insurancejobs Jobs ManchesterInsurancejobs ↗**
8. **Part Time Concierge Physiotherapistjobs Jobs ManchesterPhysiotherapistjobs ↗**
9. **Part Time Concierge Sciencejobsnearme Jobs ManchesterSciencejobsnearme ↗**
10. **Part Time ConciergePhilippinesjobs Jobs ManchesterPhilippinesjobs ↗**
11. **Part Time ConciergeItalyjobsJobs ManchesterItalyjobs↗**
12. **Part Time ConciergeFederaljobs Jobs ManchesterFederaljobs ↗**
13. **Part Time ConciergeSeouljobs Jobs ManchesterSeouljobs ↗**
14. **Part Time ConciergeAucklandjobs Jobs ManchesterAucklandjobs ↗**
15. **Part Time ConciergeZoologyjobsJobs ManchesterZoologyjobs↗**
16. **Part Time ConciergeDermatologistjobs Jobs ManchesterDermatologistjobs ↗**
17. **Part Time ConciergeHungaryjobsJobs ManchesterHungaryjobs↗**
18. **Part Time ConciergeUsajobsfinder Jobs ManchesterUsajobsfinder ↗**
19. **Part time concierge Jobs Manchester ↗**
20. **AMP Version of Part time concierge ↗**
21. **Part time concierge Manchester Jobs ↗**
22. **Part time concierge Jobs Manchester ↗**
23. **Part time concierge Job Search ↗**
24. **Part time concierge Search ↗**
25. **Part time concierge Find Jobs ↗**

Source:<https://uk.expertini.com/jobs/job/part-time-concierge-manchester-search-221508209/>

Generated on: 2024-05-05 by [Expertini.Com](https://uk.expertini.com/)