

Payroll Administrator

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Company: Morgan McKinley

Location: Northampton

Category: other-general

Morgan McKinley Northern Home Counties is working with an FMCG business based in Northamptonshire, looking for a Payroll Administrator. RoleIn this newly created position, you will be working closely with the Payroll Manager to manage the staff monthly payroll. Key Responsibilities;Process monthly payroll Manage starters/leavers and staff changes Prepare reports/journals Manage year-end submissions Administer rewards/benefits The ideal candidate profile Payroll Admin Experience Sage 50 (Desirable) Basic Excel Attention to detail Process - DrivenSalary & Benefits Paying up to £30,000 per annumMorgan McKinley is acting as an Employment Agency and references to pay rates are indicativeBY APPLYING FOR THIS ROLE YOU ARE AGREEING TO OUR TERMS OF SERVICE WHICH TOGETHER WITH OUR PRIVACY STATEMENT GOVERN YOUR USE OF MORGAN MCKINLEY SERVICES.

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