

United Kingdom Jobs Expertini®

Payroll Analyst, EMEA

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Company: SeatGeek

Location: United Kingdom

Category: office-and-administrative-support

SeatGeek believes live events are powerful experiences that unite humans. With our technological savvy and fan-first attitude we're simplifying and modernizing the ticketing industry.

The Payroll Analyst will be responsible for the analysis, execution, and support of payroll operations across our EMEA footprint, including requirements gathering, reporting, and business process execution and improvements. This role will report to the Senior Manager, Global Payroll.

What you'll do

Partner with international payroll providers and internal cross-functional team members to ensure accurate and on-time payroll processing for EMEA (Israel, UK, Denmark, Germany) including statutory tax, pension, and health & benefit contributions and reporting

Answer employee inquiries about their paychecks and identify and resolve day-to-day payroll issues as they arise

Oversee year-end processes for all countries to ensure a successful year-end including delivery of all required employee forms and government reporting

Assist with the finance team's inquiries related to payroll transactions posted to GL, as well as ad-hoc international reporting requests

Responsible for maintaining data integrity between HRIS and international payroll system(s)

Build and maintain documentation of internal payroll processes and procedures

Assist the Senior Manager, Global Payroll in identifying opportunities for continuous improvements in processes, and recommended solutions to improve the value delivered to employees and stakeholders

Support with ad-hoc special projects, as assigned, such as international payroll system(s) implementation, integrations, and system output testing.

What you have

2-4 years of proven experience as a Payroll Analyst, Payroll Coordinator, or similar role

Proactive mindset with the ability to work collaboratively or independently across complex processes and under tight deadlines

Decision-making, problem-solving, and analytical skills.

Excellent written and verbal communication skills and a high attention to detail

Advanced knowledge in Excel e.g. vlookups, sum ifs, and pivot tables

Experience working with managed service payroll providers (i.e. CloudPay) is a plus

Certification in Payroll in Isreal is a plus

Fluency in Hebrew and English is required

Perks

Equity stake in a well-funded growth stage company

Flexible work environment, allowing you to work as many days a week in the office as you'd like or 100% remotely

A WFH stipend to support your home office setup

Benefits package that supports health and dental. We also provide annual subscriptions to Headspace

Pension

Life Insurance

Annual subscription to Spotify, Apple Music, or Amazon music

SeatGeek is committed to providing equal employment opportunities to all employees and applicants for employment regardless of race, color, religion, creed, age, national origin or ancestry, ethnicity, sex, sexual orientation, gender identity or expression, disability, military or veteran status, or any other category protected by federal, state, or local law. As an equal opportunities employer, we recognize that diversity is a positive attribute and we welcome the differences and benefits that a diverse culture brings. Come join us!

To review our candidate privacy notice, [click here](#).

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