

People Services Senior Advisor - Fixed term contract

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Company: Welsh Ambulance Services

Location: Cwmbran

Category: other-general

Job overview It's been an exciting time at Welsh Ambulance Services NHS Trust as we continue our journey of Being our Best, and our mission to provide world-class patient care. An exciting opportunity has arisen for a fixed term contract until 31st March 2025 for a People Services Senior Advisor to ensure the efficient and effective provision of a professional People Service to the Trust, promoting a customer care excellence ethos. The People Services Senior Advisor will support the People Services Partner in providing a high quality responsive service to managers and colleagues on employee relations cases, sickness absence and recruitment processes; ensuring that the Trust is working towards and maintaining targets and efficiencies in line with sector-wide performance management indicators. This post is fixed term/secondment for 10 months to meet the needs of the service. Main duties of the job The People Services Senior Advisor will support managers with all employee relations process such as managing attendance, staff investigations and disciplinary hearings, supporting with the preparation of documentation for formal processes. The People Services Senior Advisor will work alongside other Workforce and OD colleagues to deliver a comprehensive service ensuring a flexible, corporate and holistic approach to the delivery of Trust goals supporting the implementation of the People & Culture Strategy and Integrated Medium Term Plan. We look forward to receiving your application form and hope to be supporting you with your career in the Welsh Ambulance Service in the near future. Join our #RemarkablePeople at #TeamWAST and be remarkable too. The ability to speak Welsh is desirable for this post; Welsh and/or English speakers are equally welcome to apply. For an informal discussion please contact Amanda Jones People

Services Partners at amanda.jones20@wales.nhs.uk Working for our organisation#RemarkablePeople‘Our workforce is made up of over 4,000 remarkable people who contribute to the delivery of world-class patient care across Wales, 24 hours a day, 365 days a year. Whether you work in a patient-facing role or within our range of support services, the work that you do enables us to provide high quality care, wherever and whenever we’re needed. The Trust recognises the need for its workforce to represent the diversity of the population it serves across the whole of Wales and seeks to create an environment where diversity is celebrated and inclusivity matters. We are also keen to break down any barriers into the Trust, and would encourage applications from under-represented groups, including those from BME communities and disability groups. Careers within the Welsh Ambulance Services NHS Trust are diverse and varied, with opportunities arising right across the service. Whatever your skills and background, you’re sure to find a career with us which is fulfilling, challenging, and rewarding.

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