

Policy and Decant Voids Manager

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Company: Randstad

Location: London

Category: other-general

job details

We are looking for a Policy and Decant Voids Manager to undertake all duties required in processing all long term voids, policy voids and fire damaged properties.

Responsibilities:

Accountable to the Voids Manager for the timely provision of design, procurement and contract management of all properties allocated

Ensure compliance with Council processes and procedures and ensure full compliance with standing orders, statutory and other regulatory requirements.

Providing advice and guidance and ensuring dissemination of best practice in relation to all aspects of the service and implementation.

Liaise with colleagues, other Housing and Council departments to ensure effective procurement, design and delivery of the work

To set appropriate and challenging targets and comprehensively monitor the performance of staff under your management within the Voids Team taking corrective action as necessary.

To be accountable for, and to control, Long Term Void expenditure including authorising payments with the support of the Voids Manager

Ensure statutory approvals are in place for required works, including planning submissions

and facilitating discussions with the borough's Planning and Building Control department.

Benefits:

Long Term Contract with the potential to extend

Competitive Salary

35 hour week

If you are interested in this role call Rhys at randstad on 01489560018

Randstad CPE values diversity and promotes equality. No terminology in this advert is intended to discriminate against any of the protected characteristics that fall under the Equality Act 2010. We encourage and welcome applications from all sections of society and are more than happy to discuss reasonable adjustments and/or additional arrangements as required to support your application.

Candidates must be eligible to live and work in the UK.

For the purposes of the Conduct Regulations 2003, when advertising permanent vacancies we are acting as an Employment Agency, and when advertising temporary/contract vacancies we are acting as an Employment Business.

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