

Polish speaking Customer Account Coordinator

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Company: French Selection

Location: Watford

Category: other-general

FRENCH SELECTION UK

Polish speaking Customer Account Coordinator

Customer Relations, Client Relations, Admin, Customer Service, Contracts, Customer Retention, Account Management, Sales Admin, Sales Support, Customer Satisfaction, Polish

Salary: circa £27,000 p.a. + Benefits

Location: Watford, Hertfordshire

At commutable distance by car from: St Albans, Watford, Hatfield, Hemel Hempstead, Edgware, Harrow, Wembley, Chesham, Amersham, Borehamwood, Rickmansworth, Hertfordshire

Ref: 8124ACP

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Please visit the French Selection UK website, vacancies section, search job reference: 8124ACP

Applications submitted on our website will come to us in the correct format, which means they will be processed faster & more efficiently by our team of consultants.

*** Hybrid Working Available ***

The Company:

Our client is a well-established and award-winning company with international operations.

Main duties:

To be the point of contact for customers and maintain successful client relations.

The Role:

- To maintain long-lasting successful relations with customers to increase customer retention
- To address customer concerns and find solutions to increase satisfaction
- To work with internal departments and act as a liaison for the customer
- To make customer aware of product portfolio and identify opportunities for additional sales
- To monitor customer spending pattern and provide recommendations accordingly
- To contact dormant accounts and find solutions to encourage re-activation

The Candidate:

- Fluent in Polish (written and spoken) - Essential
- Previous experience in customer service and/or account management – Essential
- Proactive, confident and dynamic personality
- Patient and adaptable with excellent organisation
- Excellent communication skills and a team player
- IT literate

The Salary: circa £27,000 p.a. + Benefits

French Selection, leading UK-based consultancy specialising in the recruitment of bilingual and multilingual professionals for international business (industries and services). We are the leading recruitment consultancy for German, French, Italian and Spanish speaking positions. Also recruiting for positions with other languages such as Dutch, Polish, Portuguese, Scandinavian languages, Mandarin, Japanese and Arabic.

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