

Private Client Locum in Leighton Buzzard - asap for 3+ months - full-time hybrid working - Leighton Buzzard, England

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Company: Ten-Percent.co.uk

Location: Leighton Buzzard

Category: office-and-administrative-support

Private Client Locum in Leighton Buzzard - asap for 3+ months - full-time hybrid working (JO0000008816)

Overview

Reference

JO0000008816

Salary

£40 - £55/hour + estimated

Job Location

- United Kingdom -- England -- East of England -- Bedfordshire -- Leighton Buzzard

Job Type

Contract

Posted

Friday, November 17, 2023

A law firm in Bedfordshire are looking for a private client locum to help out starting as soon as you are able on an ongoing basis while the firm recruit permanently for the role. You will be acting as Team Leader throughout this assignment and you should have a minimum of 5 years' PQE along with previous experience leading a team.

Workload to include:

- Answering queries from the team and assisting them in their career development
- Preparation of Estate Accounts and Inheritance Tax Forms
- Preparing Probate applications
- Arranging probate valuations, property clearance etc.
- Drafting Deeds of Variation
- Drafting Will & LPA documents
- Implement the requirements for billing, time-recording and departmental expenditure as set out in the business plan for the current year
- Marketing for the department to include, networking meetings, article writing and any such work that is required

This is a full-time role and while hybrid working is available, you will need to attend the firm's offices in Leighton Buzzard at least 3 days per week.

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Cross References and Citations:

- 1. Private Client Locum in Leighton Buzzard - asap for 3+ months - full-time hybrid working - Leighton Buzzard, England [Teacherjobs Jobs Leighton Buzzard Teacherjobs](#)**
- 2. Private Client Locum in Leighton Buzzard - asap for 3+ months - full-time hybrid working - Leighton Buzzard, England [ElectricianjobsJobs Leighton Buzzard Electricianjobs](#)**
- 3. Private Client Locum in Leighton Buzzard - asap for 3+ months - full-time hybrid working - Leighton Buzzard, England [Minejobs Jobs Leighton Buzzard Minejobs](#)**
- 4. Private Client Locum in Leighton Buzzard - asap for 3+ months - full-time hybrid working - Leighton Buzzard, England [Marketingjobs Jobs Leighton Buzzard Marketingjobs](#)**
- 5. Private Client Locum in Leighton Buzzard - asap for 3+ months - full-time hybrid working - Leighton Buzzard, England [RomaniajobsJobs Leighton Buzzard Romaniajobs](#)**

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