

Procurement Manager

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Company: Riada Resourcing

Location: Ballymena

Category: other-general

Job Description

Mid and East Antrim Borough Council - Procurement Manager - Public Sector
Would you like to work within the Public Sector? Why should you apply?

Hourly Rate : £22.03 p/h

Location: Carrickfergus or Ballymena

Hours of Work: 37 hours per week Monday to Friday

Duration: Temporary for 12 months

Public Sector

Duties:

Responsible for leading, developing and co-ordinating the strategic procurement needs of Mid and East Antrim Borough Council

Providing a comprehensive

procurement service to the organisation in order to ensure the most efficient use of Council resources and safeguarding Council's reputation in line with an agreed Procurement Policy

Ensure delivery of the agreed Procurement Policy to achieve the Corporate Plan

Effectively manage, motivate, monitor and develop all procurement staff providing a support service for the wider Council

Criteria:

Applicants must have full current membership of the Chartered Institute of Purchasing and Supply (CIPS)

2 years' experience in a procurement management role in a large organisation, to include:

Experience of drafting and implementing procurement strategies and policies to achieve outcomes for the organisation

Experience of delivering procurement training, including the production of training guides and documentation

Experience of managing tendering procedures, including procuring a diverse range of supplies, services and works achieving efficiencies for the organisation

Experience of managing/supervising a team of staff

Knowledge and understanding of Procurement and Contract Law and the application of this within the NI Public Sector.

In depth knowledge and understanding of relevant European legislation and UK procurement regulations.

Full current driving licence valid in the UK and access to a vehicle

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