

Procurement Operations Analyst

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Company: Brambles

Location: United Kingdom

Category: computer-and-mathematical

Description

It's a really exciting time to join CHEP and our S+ project team. Our Serialisation, or S+ project is one of the largest and most significant across CHEP, globally and will give you chance to meet and interact with teams all over the wider business.

Through digitalizing our pallets, we will be able to understand the journey out pallets go on and will enable us to improve customer experience by simplifying business interactions. At an operational level, we're tagging our products with QR codes and installing scanning equipment – this role will have a key part to play in the roll out of the ongoing project across the UK&I sites.

The new data provided through S+ will helps us find new ways to solve customer problems, make smarter business decisions, and reduce environmental impact.

The role of our procurement operations analyst is to support procurement activity throughout the project covering complex workflows. You'll be the bridge between the project team and central procurement ensuring smooth process and communicating key success criteria, objectives, and risks.

This is a remote role (Based in the UK) but will need the flexibility to travel to sites once a month.

Key Responsibilities:

Support procurement operations activity and manage overall UK development and scaling procurement activity(manage PO process, Good Receipt, Inventory)

Works with the suppliers to ensure internal requests are received, orders placed, and goods

are received on time.

Supplier onboarding process.

Manages the invoice query process to ensure accurate and timely supplier payment.

-Manages operational relationships with suppliers to ensure smooth operational procurement activity.

Communicates effectively with suppliers and internal stakeholders for efficient issue resolution

Challenges current supplier processes to ensure optimal efficiencies.

Ensures compliance to the Brambles Procurement Policy.

Ensure effective stakeholder communications and procurement documentation are current and applied throughout the program

Support the identification and mitigation of top procurement risks in the project.

Holds regular reviews with the Procurement Category Management team and escalates any supplier performance issues

Facilitate and capture information from procurement meetings and workshops.

Compile key procurement reports and analysis with recommendations for improvement.

Support or project manage feasibility studies and pilots to identify procurement change requirements, implications, and impact.

Support the development of post-implementation review and benefits tracking processes and metrics

What we offer:

Flexible 40 hour week

10% Annual Bonus Scheme

3 days of volunteering leave per annum

Access to an Employee Assistance Program

Access to the Brambles MyShare Scheme

Fantastic opportunities for personal and professional development

Access to further benefits and discounts via a Benefits App.

What you'll need:

Best practice procurement management skills, including governance, procurement planning, resourcing, and controlling activities

Proficiency in procurement management software packages, such as Coupa or similar ERP/P2P system.

Ability to work autonomously and adapt to multiple and shifting procurement priorities

Stakeholder management skills

Flexible and adaptable; able to work in ambiguous situations

Excellent organisational skills, specifically data

Familiarity with project management & change management.

Attention to detail.

Preferred Education

Not Indicated

Preferred Level of Work Experience

3 - 5 years Hybrid Remote

We are an Equal Opportunity Employer and we are committed to developing a diverse workforce in which everyone is treated fairly, with respect, and has the opportunity to contribute to business success while realizing his or her potential. This means harnessing the unique skills and experience that each individual brings and we do not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity, status as a veteran, and basis of disability or any other federal, state, or local protected class.

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scheduled interviews and offered fraudulent employment opportunities with the intent to commit identity theft or solicit money. Brambles and CHEP never conduct interviews via online chat or request money as a term of employment. If you have a question as to the legitimacy of an interview or job offer, please contact us at

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