

## Project Management Apprenticeship Coach

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Company: QA Higher Education

Location: United Kingdom

Category: business-and-financial-operations

## Project Management Apprenticeship Coach

**(Fully remote)**

You will be responsible for coaching and mentoring a group of learners working towards the successful and timely achievement of their apprenticeship programme.

### **Skills and Experiences:**

Recent industry experience in Project Management (essential)

Have an organised approach with the ability to handle a large caseload of learners.

Strong written skills are essential due to the data recording/written feedback element of the role.

You also need to have the ability to motivate learners as well as work to strict deadlines.

Excellent communication and coaching skills

Ability to diagnose learner needs and adapt to their requirements in a remote environment

Guide and influence issue resolution

Strong planning and organising skills

Ability to solve problems using experience and knowledge to overcome barriers

Skilled in delivering motivational, balanced and constructive feedback

Attention to detail with strong administrative skills

Able to manage own time and prioritise appropriately

### **What we can give you:**

Access to free QA training courses to continue your personal development

Time off to support the charities you love

Access to innovative delivery methods, and exciting course material

Chance to work with like-minded educational enthusiasts; able to share and learn delivery best practice and industry leading knowledge

Receive specialist coaching and support from your education leaders

### **A little more about QA:**

QA is one of the largest learning services organisations in the UK, developing skills and capabilities for everyone from apprentices to business leaders. Headquartered in London, but with a nationwide network of state-of-the-art training centres, QA Group is comprised of four fast-growing divisions- Learning, Apprenticeships, Consulting and Higher Education- all of which deliver innovative and cutting-edge skills solutions to UK organizations

Apply now – here's how! Simply hit the apply button. But if you want to know more or have any questions please email [aidan.willis@qa.com](mailto:aidan.willis@qa.com)

At QA, our mission is to help everyone find their place in the world. This means we continually celebrate the diverse community different individuals cultivate. As an equal opportunity employer, we stay true to our mission by ensuring that our place can be anyone's place.

#LI-AW1 #LI-remote

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