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Project Manager

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Company: Graitec

Location: United Kingdom

Category: business-and-financial-operations

About Graitec Group Founded in 1986, Graitec is a global leading Building Information Modeling (BIM) provider helping its architectural, engineering, construction, and manufacturing customers to CREATE, SIMULATE, FABRICATE and MANAGE all the data of their projects. The company is driving growth through 3 highly complementary activities: Value Added Reseller of Autodesk solutions Software Editor of a suite of products complementary to Autodesk solutions for the construction industry Services since Graitec is providing training, consulting and support on top of the products with a consistent focus on customer satisfaction. Experts & Talents from all over the world. Our team is made of more than 500 outstanding talents, distributed across our 50 offices in 13 different countries, enabling us to meet our customer needs around the globe. The team is known for its accountability, agility and customer centricity as well as indeed for its ambition for both business growth & for sure impactful innovations with more than 25% of our teams in Research & Development. Strengthening our international leadership position. We are honored to serve more than 100 000 customers worldwide to achieve more thanks to our technologies and to rank in Top 5 largest Autodesk Partner worldwide. Our ambition is to double our business in the coming few years as we just did in the last 4 years thanks to both organic growth & acquisition. This is why we are investing heavily on our upcoming transformation & reinforcing ongoing our teams globally. About the Team Hiring You will be working with a great team of technical staff both in the (your country) and globally. Having the ability to pull upon the expertise of very highly knowledgeable people is a huge benefit, and will help you firstly settle into your role, but more importantly help you with

your personal development. Overview The Project Manager works directly with customers to drive execution, clarity and communication protocols for post sales projects, ensuring delivery on time and on budget. This includes all documentation, milestones, signoff gateways and project closeout. Key Responsibilities Post-Sales Support: Working with the customer on providing a training/development program for a successful implementation Run all levels of consultancy based around standard material and real-world projects (including trainings, if the case) Working with the customer on their implementation Ongoing support with the customers Project Management: Managing the delivery of the project from initial pre-sales handover to project closeout Creating a detailed scoping document outline all aspects of the project including timelines Creating all additional relevant documentation for delivering a successful project Assessing the perceived risks to Graitec and ensuring that they are minimised Working with the client on setting key milestones and ensuring they are met Continuous communication between the customer and Graitec (pre and post sales) Working with the technical delivery team to ensure that the project is delivered on-time and on budget Spotting any potential challenges and dealing with them Making sure that the customers responsibilities are met to prevent any delay or extra costs to the project Ensuring that the customer is kept up to date with the progress of the project Working with the client on the project closeout, and delivering a lesson learned report for future projects Where applicable, staying in communication with the customer post project delivery Success indicators / KPIs Ensure compliant, on-time and on-budget project success Planning achieved for all stages of project State-of-the-art functionalities meeting customer demands Low number (maximum 1 per year) of cancelled project Low number of requested changes Low number of adjustments to the schedule High customer satisfaction that translates into loyalty for company and brand Responsibilities Extensive project management experience (minimum of 7 years of previous experience in a similar position) Working with cross functional industry specialists (sales, tech, R&D, etc.) Understanding the Construction, Manufacturing and Software Industries. Experience in managing different teams for a successful delivery Qualifications A recognized project management qualification A full driving license as this role will require travelling Excellent interpersonal skills, including face-to-face, telephone and written communication skills Professionalism, personal integrity, and reliability A positive 'hands-on' work ethic Initiative and enthusiasm guided by mature sense of judgement An adaptable and flexible team player, able to work in a fast-paced work environment

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