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Project Manager

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Company: Wood

Location: United Kingdom

Category: business-and-financial-operations

This role will require the Project Manager to:

Create delivery excellence across assigned project/portfolio, provide certainty and confidence to the customer/project sponsor, and robust control of project scope, schedule, cost and risks,

Specify and coordinate the implementation and completion of a moderate sized project, portfolio of small projects, or a major component of a large project. This includes taking responsibility for safe delivery, ensuring that quality, schedule, and cost targets are met and for managing project risks,

Take responsibility for overall project delivery in line with the agreed scope, estimated cost and delivery schedule, for managing change and customer relationships, and ensuring appropriate reporting and governance is adhered to and controlled.

Project Management / Execution Responsibilities:

P&L responsibility with associated commercial and financial accountability including revenue delivery, margin and overhead management, budget and forecast determination and attainment, risk and opportunity reviews, cost controls, accounts payable/billing and cash collection,

Contributes to and reviews the proposed project scope and plan to determine timeframe, procedures for accomplishing the project, staffing requirements, and allotment of available

resources to various phases of the project,

Contributes to setting project evaluation parameters,

Negotiates changes to project scope or specification with the customer,

Follows Change Management process to identify and approve modifications to scope, cost, schedule and quality,

Pursue and develop opportunities for innovation, such as digitalisation and technology use, work share and high value engineering centres, to bring value to Wood and customer,

Establishes project procedures and leads production of project execution plan including the scope of work, deliverables list, master schedule, budget, org charts, risk register etc.,

Regularly reports project progress to senior management and/or the customer,

Responsible for delivery of agreed schedule and financial performance, proactively intervening to avoid slippage,

Leads ongoing focus on risk identification and mitigation during project execution,

Responsible for the project HSSE leadership, ensures a program of initiatives and auditing schedule are established and that HSSE and quality management issues are proactively addressed,

Guides and directs a multidiscipline project team, which may include external specialists and involve staff from multiple offices and sites,

Responsible for ensuring project team members are competent to carry out assigned duties,

Promotes and sets up performance improvement culture and actions on complex projects and into their supply chains,

Ensures compliance with the Wood and client information management systems / applications as applicable throughout the project lifecycle,

Participate in assurance activities and peer reviews.

Leadership Responsibilities:

Is a champion and role model for ethical behavior and complies with applicable laws, policies, and Wood procedures,

Oversees proposals and call-offs (may be individual projects) within delegation of authority, ensuring compliance with contracting policy and standards of ethical conduct.

Qualifications:

University degree in a relevant technical discipline (Engineering / Construction / Project Management),

Project Management Professional (PMP), Associate for Project Management (APM) member or equivalent certification is preferred.

Knowledge, skills and experience:

Extensive pertinent experience in managing projects, or parts of projects, mastering their area, and knowledgeable about impacts on other areas,

Good level of experience in the UK North Sea Oil & Gas industry, and onshore/offshore work sites,

Proven project management experience as well as a good understanding of business issues,

Thorough understanding of project management techniques and practices, including: Stage Gate

Project Management Processes, covering: Initial problem/opportunity

appraisal/evaluation/screening, establishing which stages are applicable though

Project/Controls/Engineering Tiering assessment, Establishing and prioritizing project

goals/success criteria, as well as identifying critical success factors/constraints and execution strategy, in conjunction with the client, Solution option identification/framing, risks

identification/assessment, verifying assumptions, discarding options deemed not technically feasible or aligned with success criteria, and comparison of viable options against prioritized

success criteria to allow selection of preferred option and agreement with client, Further

definition of the selected option through Front End Engineering Design (FEED),

completing only the amount of engineering required to confirm technical feasibility (no show stoppers) sufficient to produce a Scope of Work, Cost Estimate and Delivery Schedule for

Execute to an expected accuracy level of 10%-15%, along with an understanding of all

remaining project risks. Project Execution/Implementation/Delivery as planned (with no/minimal

changes), managing project risks effectively throughout Detailed Design Engineering, Materials Procurement and Fabrication, Vendor & Client Support, Construction, Commissioning, Handover and Close Out. Project Framing (clear definition of the distinct Scope of Work per project stage), Project Planning and Control, including application of earned value analysis, critical path identification and productivity analysis, Cost Estimating and Control, Project Risk Management through Identification, Assessment, Ranking, developing action plans for mitigating threats and realizing opportunities, then executing these effectively, Management of “No” Change, wherever possible, and managing unavoidable change in compliance with Wood and contractual procedures.

Personal attributes:

Safety focused with an uncompromising approach to risk management. Places the welfare of both internal and customer employees at the top of the agenda,

Customer focused – develops sincere and open relationships with customers, current and potential; constantly striving to exceed expectations and add value. Able to develop and maintain strong customer relationships, including ability to influence,

Ability to effectively manage resources (personnel, equipment, materials ,

Exceptional negotiation skills and ability to handle sensitive communications; a strong influencer, negotiator and mediator

Excellent verbal, written and presentational communication skills,

Flexible to respond and adapt to changing internal and external context, as well as being able to respond in agile ways to changing customer needs

Decisive, with ability to make decisions and follow through, ensuring learnings are captured,

Strong team builder capable of identifying and adopting best practices, engendering a spirit of cooperation and energizing people towards optimum performance enabling cross functional best practice,

Pragmatic in approach with a strong commercial bias and ability to balance commerciality with operational excellence,

Entrepreneurial approach - ability to identify opportunities,

A motivated self starter, who can self-direct when required, able to use own initiative and have autonomy to make appropriate decisions but also know when escalation is required,

Critical thinker with problem solving abilities.

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