

## Quality Assurance Manager

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Company: The Placement Group

Location: United Kingdom

Category: other-general

### Realise your experience:

Are you looking for an opportunity where you can utilise your compliance or audit knowledge and experience and truly make a difference? Are you a hardworking, motivated individual who thrives under pressure? If so, look no further!

We are an established recruitment business and are looking to fill a management level position in our lively Waltham Abbey office in Essex. You will play an important part in our success, whilst providing advice and implementing improvements in our processes. Let us be part of your career journey.

### In this role you will...

Conduct regular internal audits to ensure our compliance processes are kept in line with industry standards and guidelines.

Manage external audits, communicating with internal teams and external auditors.

Provide advice to the Compliance Teams and act as a technical expert.

Develop and implement training programs to ensure Compliance Teams are informed and

updated with the latest processes and policies.

Collaborate with relevant colleagues to ensure our processes are streamlined and continually improved.

### **What's in it for you?**

We offer an exciting place to work, with a wide range of benefits, rewards and opportunities to grow your career:

We want you to focus on your health through private healthcare with EAS

Enjoy the fruits of your hard work with our employer contribution pension scheme

Bond with your team and have a monthly team meal on us

Celebrate our achievements with twice yearly company events

It's not all hard work so we like to have fun at our quarterly fun events

Well-deserved breaks and downtime with 30 days holiday (incl. Bank Holidays) per year

Have an additional day off for your birthday on us!

### **To thrive in this role, you must ideally have...**

5+ years' experience in healthcare recruitment compliance and audit processes including experience of external and internal audits with report preparation

Knowledge of relevant legislation and staffing frameworks

Experience in training company employees

Excellent communication and problem-solving skills

Ability to work under pressure and to strict deadlines

Strong organisational skills and attention to detail

Ability to work collaboratively as part of a team

Experience in using recruitment CRMs and Microsoft office tools

At The Placement Group, we have served the healthcare industry for over 25 years. With exciting developments afoot, we are seeking like-minded people to join us on our journey.

**Interested?**

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