

## Quantity Surveyor - Rail

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Company: John Sisk and Son

Location: United Kingdom

Category: business-and-financial-operations

## Quantity Surveyor (Core Rail) - Flexible location

### Role

Working within & assisting the commercial & construction team to ensure a successful project is delivered, while maintaining relationships, to maximise commercial returns & manage risk.

### Key Responsibilities

Support the commercial team

Carry out the following under supervision: Prepare tenders – measure, put into packages, analyse Prepare variations/valuations Prepare Final Accounts Prepare s/c valuations Attend site client meetings Prepare client quotations/Estimates

Liaise with site management

Take responsibility for: Maintaining site records, control documents Measuring progress on site

Consider Risk & opportunity

CVR Assist as required for larger value works Produce for small value projects and report to SQS/MQS

Cash management Timely application/invoices inline with client schedule

Understand & assist in the implementation of the commercial strategy

At all times act in a suitable & professional manner

Involved with & take some responsibility on traditional contracts

Involvement but no responsibility for: Negotiation with subcontractors Interpretation of contract law

### **Experience & Skills**

Ability to effectively utilise a range of Microsoft Office tools

Able to manipulate, manage/interrogate data

Be fully conversant with the use of the Standard Method of Measurement

Demonstrate potential for clear written & oral communications

Demonstrate ownership/commercial awareness

Effective time management, organisational, interpersonal and negotiation skills

### **Required Qualifications/Training**

Completed a qualification in Quantity Surveying (HND/HNC Upwards)

Preferable to be studying towards Chartership

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