

## Resident Liaison Officer

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Company: Get-Recruited (UK) Ltd

Location: City of London

Category: other-general

RESIDENT LIAISON OFFICER - LUXURY PROPERTIES

LONDON

UPTO £40,000 + BONUS + EXCELLENT CULTURE

Get Recruited are recruiting on behalf of a leading high end company within the real estate industry. Our client work on small and large projects, providing impeccable service and are well known for their excellent customer support. You will work within the Customer Experience team and assist with pre completion inspections, customer communications, completions, handovers, home demonstrations and deal with snag and defect management.

This is a great role for someone who has worked within a Customer Care, Customer Success Executive, Senior Customer Executive, Property Sales Consultant, Property Professional, New Homes Sales Consultant, New Build Residential Consultant

THE ROLE:

Managing the process of apartment completions

Working closely with purchasers or other agents providing the best level of customer experience

Act as the main point of contact for potential buyers, providing information about new homes, prices and availability

Build and maintain relationships with potential buyers, providing excellent customer service throughout the process

Conduct property viewings highlighting the features and benefits of each property

In charge of purchaser snagging and defects

Liaising with contractors on snags and defects, ensuring that service level agreements are met

Must have New Build Residential experience

Must have experience within a similar role handling snags and defects

Excellent communication skills, both written and verbal

Self-motivated and results-oriented

Ability to work independently and as part of a team

Get Recruited is acting as an Employment Agency in relation to this vacancy.

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