

Resident Liaison Officer

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Company: Fortus Recruitment Group

Location: South East London

Category: construction-and-extraction

Fortus Recruitment Group Limited are a recruitment company that specialise in placing people within the repairs & maintenance industry.

Our client, a contractor based in the South East, are currently looking for an experienced Resident Liaison Officer to join their planned works team.

My client are based in Stratford and they are carrying out a planned works programme in South East London. Works are being carried out to occupied properties and include kitchen and bathroom replacements, window and door renewals and concrete restoration.

Within this role, day to day duties will include but not be limited too;

- * Booking in appointments to visit occupied properties
- * Carrying out condition surveys
- * Dealing with resident complaints
- * Working hand in hand with the site team to get works completed to the correct standard
- * Building strong relationships with tenants and contractors

My client are seeking someone with experience working as a Resident Liaison Officer, strong communication skills over the phone and face to face and good IT skills. The ability to work within a team and of your own accord is also desired.

This is a great opportunity to join a growing business on a permanent basis.

Please apply directly for this role or contact Angel Rhodes for more information.

Fortus Recruitment Group Limited acts as an Employment Business for the supply of temporary workers and an Employment Agency in relation to permanent vacancies. Fortus Recruitment Group is an equal opportunities employer.

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