

Residential Conveyancing Solicitor/Licensed Conveyancer

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Company: Ideal Personnel & Recruitment Solutions Limited

Location: Bedford

Category: legal

Our client has a maternity cover vacancy for a Residential Property Solicitor/Licensed Conveyancer/Legal Executive. Reporting to the Head of Conveyancing the successful candidate will have experience across the full spectrum of residential conveyancing; especially in the areas of Freehold, Leasehold, Sales, Purchases, Re-mortgages, Shared Ownership Schemes, Rights to Buy, Transfer of Equity and Lease extensions.

Candidates should ideally have:

- * Relevant experience in a residential conveyancing environment
- * Good client care skills, provide professional and competent legal advice in accordance with SRA Code of conduct
- * Strong IT skills
- * Effective business development skills with proven marketing strategies
- * Capability to generate fees in accordance with agreed targets
- * Up-to-date knowledge and skills in compliance with Continuing Professional Development, CQS and internal training expectations
- * Proven experience of handling own caseload
- * Ability to adhere to and manage deadlines
- * Good drafting and writing skills, excellent communication and technical ability
- * Case Management experience (desirable)

Due to the large number of responses we receive it is not always possible to respond to every application straight away. Should your skills and experience be a match for this role, or any other vacancy we may have, we will normally contact you within 72 hours of receiving your

application. If you wish to apply for further roles please do so

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