

## Resource Management Specialist

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Company: Gi Group

Location: Warrington

Category: other-general

Resource Management Specialist | Warrington | Permanent | Full Time | 24,000 per annum  
| Monday - Friday

Gi Group Warrington are looking for a passionate and committed Resource Management Specialist to join their friendly, welcoming team.

Are you passionate about making a difference in people's lives while thriving in a dynamic work environment? Gi Group invites you to become a pivotal part of our branch and wider networks.

As a Resource Management Consultant, you will play a crucial role in supporting our recruitment consultants. Your primary responsibility will involve overseeing and managing temporary staff that are placed with clients, ensuring seamless operations and exceptional service delivery as well as recruiting the ideal candidates for our clients, always ensuring our clients' needs are understood.

Gi Group is committed to fostering an inclusive and supportive workplace where diversity is celebrated, and everyone's contributions are valued. As a leading recruitment agency, we pride ourselves on providing top-notch services to our clients and creating fulfilling opportunities for our team members.

## Why work for Gi Group?

- Excellent, clear career pathways and mentorship
- Opportunity to work with a passionate, friendly and supportive team.
- Competitive salary and amazing benefits package.
- We pride ourselves in ongoing training and professional development opportunities, with career pathways to support your aspirations.
- Chance to make a meaningful impact in the lives of our employees and clients.
- Embrace a culture of diversity, equity, and inclusion.

If you are ready to embark on a rewarding career journey with GI Group and contribute to our mission of excellence in recruitment, we want to hear from you!

## Responsibilities

- Coordinate and manage the scheduling of temporary employees.
- Support recruitment consultants in sourcing and screening candidates.
- Conduct interviews and facilitate the onboarding process for new hires.
- Maintain accurate records and documentation related to employee assignments.
- Collaborate with team members to identify and address any staffing issues or concerns.
- Provide exceptional customer service to both clients and candidates.
- Generate leads/identify potential new business

## Skills

- Full UK driver's license is a must.
- Previous experience in recruitment is desirable.
- Strong organisational skills and attention to detail.
- Excellent communication and interpersonal abilities.
- Ability to thrive in a busy, collaborative environment.
- Commitment to delivering outstanding customer service.
- Dedication to promoting diversity and inclusion in the workplace

Apply online today or contact Kirsti/Mike on (phone number removed) for an informal chat, we would love to hear from you!

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