

School Business Manager

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Company: Seventeen Recruitment

Location: Borehamwood

Category: educational-instruction-and-library

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Primary School in Borehamwood

Are you an experienced and dynamic School Business Manager looking for an exciting opportunity in Borehamwood? Look no further! We are currently seeking a skilled professional to join our team as a School Business Manager.

****About Us:****

This Borehamwood Scgool is a leading educational institution committed to providing excellence in education and fostering a supportive learning environment for students.

Located in the vibrant community of Borehamwood, we pride ourselves on our dedication to academic achievement, holistic development, and innovation.

****Key Responsibilities:****

- Overseeing the financial management of the school, including budgeting, forecasting, and financial reporting.
- Managing administrative functions such as HR, facilities management, procurement, and compliance.

- Developing and implementing strategic plans to optimize school operations and resources.
- Collaborating with senior leadership to drive organizational growth and improvement initiatives.
- Building and maintaining positive relationships with stakeholders including staff, parents, and external partners.
- Ensuring compliance with regulatory requirements and statutory obligations.

****Requirements:****

- Proven experience as a School Business Manager or in a similar role within the education sector.
- Strong financial management skills with the ability to develop and monitor budgets effectively.
- Excellent organizational and leadership abilities.
- Exceptional communication and interpersonal skills.
- Knowledge of relevant legislation and regulations affecting schools.
- A proactive approach to problem-solving and decision-making.
- Relevant qualifications in business management, finance, or education administration are desirable.

****Why Join Us:****

At this school, you will have the opportunity to make a meaningful impact on the lives of students and contribute to the success of our school community. We offer a competitive salary package, professional development opportunities, and a supportive work environment where your skills and expertise will be valued and recognized.

****How to Apply:****

If you are ready to take on this exciting challenge and play a key role in shaping the future of our school, please submit your CV along with a cover letter to our recruitment Lee @ Seventeen Recruitment. Don't miss out on this fantastic opportunity to join a dynamic team dedicated to educational excellence!

Our School and Seventeen Recruitment are equal opportunity employers. We celebrate diversity and are committed to creating an inclusive environment for all employees.

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