

School Business Manager

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Company: Academics Ltd

Location: Dewsbury

Category: educational-instruction-and-library

Make a Lasting Impact: Primary School Business Manager in Dewsbury

Do you thrive in a fast-paced environment where your skills directly impact the success of young learners?

We are seeking a highly motivated and organised School Business Manager to join our vibrant 2-form entry primary school in Dewsbury.

About the Role:

Overseeing all financial processes, ensuring efficient budgeting and spending.

Managing human resources, including payroll, contracts, and recruitment.

Leading on health and safety, safeguarding the school environment.

Providing strategic support to the Headteacher and Senior Leadership Team (SLT).

Cultivating positive relationships with staff, parents, and governors. You'll be a great fit if you:

Possess a strong financial background and experience with school budgeting.

Have excellent organisational and communication skills.

Are a proficient user of Microsoft Office and school management software (desirable).

Thrive in a collaborative environment and enjoy working with a dedicated team.

Hold a passion for education and a commitment to children's well-being. We Offer:

Competitive daily rate between £110-£150 (depending on experience).

The opportunity to make a real difference in a nurturing school environment.

A supportive and collaborative team atmosphere. To Apply:

If you're a passionate and skilled individual looking to make a lasting impact, we encourage you to apply!

We look forward to hearing from you!

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