

Senior Accountant & Auditor

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Company: FED FINANCE UK

Location: London

Category: business-and-financial-operations

B Posted by Recruitment Manager Fed Finance is a dedicated recruitment firm which specialises in Accountancy & Corporate Finance roles. Our client, a well-established Accountancy Firm, is looking for a Semi-Senior Accountant/Auditor. They are based in Central London, near Farringdon. The portfolio is posed of a 50% split between accountancy and audit tasks. The accountancy firm supports clients ranging in size from small to large businesses. You'll have the chance to work with subsidiaries of groups from different industries.

Role :

- Bookkeeping for a portfolio of clients (around 40/50)
- Invoicing clients
- Processing payments on ledger accounts
- Preparing, completing and submitting quarterly VAT returns. Potentially reviewing VAT returns prepared by other members of staff
- Preparing the Tax Returns
- Preparing payroll on a monthly and annual basis including completing Payroll Year End

Procedure

- Preparing statutory accounts
- Planning audits and assessing the risk
- Planning responses to assessed risk, designing audit procedures
- Performing audit fieldwork
- Providing support to various stakeholders
- Preparing Consolidated financial statements

Requirements :

- Part-Qualified or Qualified profile (ACCA, CIMA, ACA)
- 3 years of experience within a small/medium sized Accountancy Firm
- Have the capacity to manage a variety of tasks from multiple clients
- Very good communication skills : you'll be in direct contact with clients
- High standard of organisational skills

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