

Senior Accountant

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Company: PCJ Holding

Location: United Kingdom

Category: business-and-financial-operations

Responsibilities:

Verify, allocate, post and reconcile accounts payable and receivable

Produce error-free accounting reports and present their results.

Analyze financial information and summarize financial status.

Spot errors and suggest ways to improve efficiency and spending.

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Review and recommend modifications to accounting systems and procedures.

Manage accounting assistants and bookkeepers.

Participate in financial standards setting and in forecast process.

Provide input into department's goal setting process.

Prepare financial statements and produce budget according to schedule.

Assist with tax audits and tax returns.

Direct internal and external audits to ensure compliance

Plan, assign and review staff's work

Support month-end and year-end close process

Develop and document business processes and accounting policies to maintain and strengthen internal controls

Ensure compliance with GAAP principles

Liaise with our Financial manager and Accounting manager to improve financial procedures

Skills:

Proven experience as a financial controller, accounting supervisor, chief or senior accountant

Thorough knowledge of basic accounting procedures

In-depth understanding of Generally Accepted Accounting Principles (GAAP)

Awareness of business trends

Familiarity with financial accounting statements

Experience with general ledger functions and the month-end/year-end close process

Hands-on experience with accounting software packages, like FreshBooks and QuickBooks

Advanced MS Excel skills including Vlookups and pivot tables

Accuracy and attention to detail

Aptitude for numbers and quantitative skills

BS degree in Accounting, Finance or relevant

Relevant certification (e.g. CMA or CPA) will be preferred

What we can offer?

A fun and fulfilling place to work

Competitive pay.

Health, dental, vision & life insurance

401k retirement savings plan

Yearly handbag allowance

Product discounts

Benefits:

401(k)

Dental Insurance

Disability Insurance

Employee Discount

Health Insurance

Life Insurance

Paid Time Off

Vision Insurance

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