

Senior Planner

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Company: Skilled Careers

Location: London Area

Category: construction-and-extraction

Senior Planner - Up to 95K + Package
Role We are recruiting for a Senior Planner to join our UK Build Division in the South. You will support the management team with the planning and programming of the design, procurement and construction activities associated with the works. To lead the programme and planning management for the team in the preconstruction and construction phases. To develop regular reports to feedback on progress and performance on a weekly and monthly basis.

Key Responsibilities

Programme development & control
As the Senior Planner you will be the lead in the development of the baseline contract programme, covering all aspects of design, procurement, construction, commissioning and handover. All elements to be fully logic linked and have a critical path. Lead in the preparation of a construction (target) programme highlighting areas of improvement against the contract programme and prepare a tender event programme for the procurement of subcontractors incorporating design release and lead in activities. You will maintain electronic files and administration of planning and programme documents to facilitate retrieval as required. Utilising the common data environment (CDE). Provide all programme information as required support the management team. Use the construction programme to produce / assist in the production of project prelim books including, but not limited to, staff resource, logistics and temporary works requirements. The successful candidate will be responsible for developing a 4D graphical model, where required or 2D phasing plans. To represent the sequence of build, phasing and logistics. Engaging with the supply chain to develop the project programme with regards to design, lead-in's, construction periods, plant & labour requirements and reviewing risk and opportunities for every programme produced and

highlight potential mitigation measures in the programme. Including float and time risk allowances. Reporting, progress and as built information You will be required to develop tracking schedules as required to maintain information and control the production of programmes by the subcontractors, keep an as built programme, highlighting where the programme has deviated from the baseline programme. Input to change requests as required to advise on programme impacts for approval and instructions as necessary to facilitate the works. The successful candidate will need to use the 4D model and/or 2D phasing information to highlight the current progress position of the programme. Produce validated output rates with appropriate clarifications to track live progress on projects, as well as feedback into the pre-construction department to inform new tenders and undertake proactive peer reviews of other planners programmes to ensure consistency and continuity within the planning department

Management Responsibilities To report back to the Regional Planner the current programme position on all projects they are working on a weekly / monthly basis. To regular review programmes, outputs and phasing with the Regional Planner. To carry out PDP's with all assistant planners and to drive through actions/activities identified in the individual's development plan To lead and coordinate with others in the duties under planning and programme management in the preconstruction process. To lead and coordinate with others in the duties under planning and programme management on site. Input to the assessment of the programme and entitlements under the contract – coordinate outputs with the management team. Lead input to the programme reporting weekly and monthly as required. To report the programme position at the monthly contract review meeting. Check the quality of the production of planning and programme documents generally under their control. Including the site teams and assistant planners. Prove programme periods by means of sub-contractor liaison, benchmarking from previous or similar projects and project team consultation.

Experience & Skills Successful track record of working with clients, contractors and other stakeholders on live construction projects. Experience of working within a team. Extensive knowledge of UK and EU legal framework, in particular contract management. Experience managing Planning teams

Qualifications / Training Relevant Degree or diploma Qualifications in construction management Certification for use of planning and programme software Membership of relevant professional body, where applicable Advanced Asta Powerproject Training – Progress Analysis & S-curve reporting. Advanced Primavera P6 Training Managing costs & resources. Advanced contract awareness – Understanding JCT and NEC forms of contract

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