

## Senior Site Manager

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Company: The Green Recruitment Company

Location: United Kingdom

Category: other-general

**Job Title** Senior Site Manager

**Location** Portgordon, Scotland, United Kingdom (On-site)

TGRC are happy to be working with one of the leading anaerobic digestion and Biogas Production businesses in the UK. Based in Scotland they looking to scale adding to the team with a key Site Leader role.

You will have overall accountability for ensuring the compliant and efficient operation of the Portgordon Hub sites, which include Portside, Beyside, Coreside, Tynetside, Buckside, Netherside, and Morayside (when built). Your responsibilities encompass managing the Profit & Loss Account for all aspects of the Portgordon Hub business operation.

You will play a key role in establishing and monitoring site KPIs, with a focus on implementing corrective actions to ensure targets are met. Acting as the main point of contact for third parties, you will hold accountability for both direct and indirect reports. Additionally, you will be an integral part of the on-call escalation process for the site(s) within the group business.

### **Responsibilities**

#### **Financial Management, Planning & Reporting**

Define, manage and deliver Portgordon Hub business's P&Ls

Furthermore, provide business case for developments and deliver Capital Expenditure Requirements for the Portgordon Hub sites.

Discuss, review and agree on action on data-driven site performance assessment with

Production Team Leaders, escalating any requirements or risks to the Head of Operations.

Prepare and present weekly and Monthly reports to the Head of Operations with variation commentary and plan of action to address deviation from plan (Inputs, Outputs, Yield/Efficiency, Reliability)

Furthermore, ensuring assets are maintained to meet legal and compliance requirements and maximise plant uptime.

Analyse downtime analysis for trends identify any necessary corrective and preventative actions and monitor to completion to ensure plant compliance and efficiency.

Drive, encourage and ensure accurate and timely recording of all operational data to support a data-led decision-making culture. Back up decision-making processes with data.

### **Compliance, HSE:**

Leading by example, actively driving, and promoting a culture within the Operations team is essential.

This culture emphasizes safe working practices and strict adherence to quality policies and procedures, ensuring compliance with all legal and internal requirements.

Promoting a proactive approach, ensuring the implementation of Companywide safety recommendations across the site. Additionally, plays a crucial role in ensuring that all accidents, incidents, and near misses are promptly reported and thoroughly investigated. Take charge of implementing and monitoring corrective and preventative actions to prevent recurrence.

To ensure safe systems of work for all tasks on site, including control of contractors and visitors, document processes and risk assessments.

Take accountability for ensuring the site adheres to legal and regulatory inspection, testing, and reporting. Furthermore, regularly audit processes to ensure ongoing compliance.

Exercise overall site accountability for following the Management of Change (MOC) process, ensuring timely completion, and providing final sign-off for MOC. Serve as the lead contact for your site during improvement/expansion projects, overseeing the entire process from concept to handover, and ensuring the site's requirements are met.

The production monitoring process (Review, Action, Report, Escalate – RARE) is diligently followed daily. In addition, identify blockers and take necessary actions promptly.

Promote and actively support the implementation and ongoing management of the Company-wide Integrated Management System.

Take the lead in identifying and implementing corrective and preventative actions to drive continual improvement. Additionally, lead third-party site audits as required.

Lastly, conduct frequent audits of site processes to ensure ongoing compliance.

### **Other Requirements:**

Provide all necessary resources and support to conform with COMAH lower tier and PAS110 requirements.

Ensuring site adherence to legal and regulatory requirements. This includes; COMAH, OFGEM, ROCS, RHI, GGCS, FMSQ, ISCC, PAS110, and ISO standards.

Furthermore, maximise opportunity from Vitagrow both in liquid and fibre status.

Leading by example, drive a culture within the site of 'Don't Walk By' (DWB), Work Safe/Home Safe.

Lastly, ensure production efficiency across all operational sites within Portgordon Hub to optimise operating profitability.

In conclusion, be part of an organisation to drive the renewable energy revolution and contribute to a sustainable future.

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