

Senior System Analyst

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Company: Dyson

Location: United Kingdom

Category: computer-and-mathematical

About us

At Dyson we invent great products with unique technology, a bold design and aim to deliver a transformational user experience. As a Product Development and Technology company, we must reliably deliver superior products to market quicker than our competition and with consistency. It is therefore imperative that the management of Dyson's Product development Portfolio is enabled through effective systems, tools, data and processes. Dyson's Delivery & Integration Office (DDIO) sits centrally within Dyson focused on driving excellence in Product Delivery; developing capabilities, independently governing ways of working and providing data driven insight to ensure project teams can deliver with efficiency, agility & focus.

About the role

This role will enable Business Unit success by establishing, developing and maintaining project delivery capabilities. They will work directly with the product owner, IT and the wider PMO team to develop, maintain and troubleshoot problems across our new portfolio management system. This role will be leading key activities such as; managing and coordinating system wide Business- as- usual activities within the portfolio management tool and system administration tasks such as security & access management. The role will require an in depth technical understanding of Microsoft 365, Power BI, PowerApps, and Power Automate. This will include the supporting of system users across the business, the product owner the business administrator and IT. The role will be both business and technical facing and will require a high degree of technical literacy.

System Development

Supporting continuous evolution of system, processes and tools based in Microsoft Power Platform.

Support Integration of platform with other systems & Tools.

Assisting in the creation of process documentation and guides.

Contribute to development of reporting and dashboards to support organisational objectives.

Gather and analyse information and feedback to support future development phases of the solution.

System administration & user support

First line support for the business and our team for technical trouble shooting and BAU queries across our tools and system.

Triaging points for escalations to product owner , IT and the wider PMO team.

Managing and co- ordinating system wide technical and non- technical BAU activities.

Monitoring and governing day to day user activity.

Reporting on platform health and user engagement.

About you

Demonstrated experience with Microsoft PowerApps & PowerAutomate (or Dynamics).

Experience working in a business based team supporting complex business systems.

Competent in using Microsoft 365 Tools including Teams, SharePoint, Excel

Strong organisational skills

Experience working within a PM or PMO organisation

Experience creating process documentation and training material

Knowledge of information management best practices

Experience co-ordinating technical forums/workshop groups

Knowledge and application of process, tool or system improvement methodologies

Benefits

Dyson monitors the market to ensure competitive salaries and bonuses. Beyond that, you'll enjoy a transport allowance and comprehensive medical care and insurance. But financial benefits are just the start of a Dyson career. Professional growth, leadership development and new opportunities abound, driven by regular reviews and dynamic workshops. And with a vibrant culture, the latest devices and a relaxed dress code reflecting our engineering spirit, it's an exciting team environment geared to fuelling and realising ambition.

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#LI-TM1

Dyson is an equal opportunity employer. We know that great minds don't think alike, and it takes all kinds of minds to make our technology so unique. We welcome applications from all backgrounds and employment decisions are made without regard to race, colour, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability, protected veteran status or other any other dimension of diversity.

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