

SHEQ Officer (Property Services)

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Company: Vanrath

Location: Magherafelt

Category: business-and-financial-operations

Job Description

Job Reference:RASHEQO150424

Job TitleSHEQ Officer (Property Services)

Rate£28,000 - £33,000 + vehicle / fuel / package

LocationMagherafelt, Northern Ireland

SHEQ Officer

Are you looking for a SHEQ Officer role? Interested in working for a leading Property Services Contractor?

VANRATH are recruiting a **SHEQ Officer** to work for a well-respected Property Services Contractor, based in Magherafelt, Northern Ireland.

Remuneration:

£28,000 - £33,000 + vehicle / fuel / package

Package Includes:

Employee Perks & Discounts

Life Assurance

Industry leading health & wellbeing programme

Healthcare Cash Plan

Long service awards

Great opportunities for learning & development

Client:

Our client is a well-respected Property Services Contractor that have been operating for approximately 50 years. They specialise in property alterations and modifications, damage restoration and maintenance projects. They work with Social and Private Housing clients, Property Management Companies, Care Homes, Schools, Councils and Commercial Buildings.

Overview of Role:

Reporting to the SHEQ Manager, the SHEQ Officer will work with all relevant departments, particularly with the operational functions of the business, ensuring all SHEQ policies and procedures are developed, rolled out, administered, and maintained.

Key Responsibilities:

To provide general Health, Safety, Quality and Environmental advice specific to the business needs and continuously advising on good practice and statutory obligations

Ensure Health, Safety, Quality and Environment is firmly embedded within the culture of the business and its employees ensuring all Employees are suitably inducted on SHEQ

Track, Improve & Develop Site Strategies for sustained SHEQ Performance

Be a key driver in delivering the Sustainability Strategy in line with targets

Maintain ISO standards and accreditations and assist in attaining further standards in line with the business' overall Strategic Direction and the continual development of our Integrated Management System, championing a robust Non-Conformance procedure to drive continuous improvement

Proactively monitor SHEQ compliance across all sites and implement improvements, utilizing the Technology available to do this effectively

Implement systems of work and support managers to secure meaningful Employee and Sub Contractor involvement

Actively lead implementation of legal, insurance and corporate standards

Coordinate reporting and investigation procedures for accidents/incidents to establish the root causes and preventative measures required as well as producing statistics and communicating various findings and to assist in the development of localised improvement plans

Provide support in implementing a risk management system. Ensure HSE risks and impacts are appropriately identified

Coordinate the agenda on environmental controls, waste management systems

Work with HR on well-being programmes

Coordinate and deliver in-house training with Managers

Carrying out internal audits of the Health, Safety, Environmental processes measuring performance

Carrying out internal and external site inspections to ensure policies and procedures are being properly implemented and adhered to

Increasing Health, Safety, Environmental and Quality awareness to Managers and Team Members with training techniques and coaching sessions including toolbox talks

Representing and promoting the organisation's safety performance to third parties (e.g. clients and the Health and Safety Executive)

To perform the job in accordance with the company's policies and procedures, especially the Equal Opportunities and Dignity at Work Policy

To perform any other duties as may be reasonably required

The Ideal Person:

Must have previous experience in a similar HSE or SHEQ role

IOSH or NEBOSH qualified

Recognised qualification in Environmental Management or working towards one

Competent in SHEQ

Auditor experience (desirable)

Experience and knowledge of delivering Quality Standards ISO9001, ISO14001 and ISO 45001 (desirable)

A full UK driving licence is essential

Practical knowledge of Quality improvements and techniques

Able to work as a member of a team, but also capable of working alone to strict deadlines

Good communication, presentation and collaboration skills

Ability to influence and make a difference

Ability to liaise with Team Members of all levels

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