

Site Agent - Reading

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Company: GRAHAM Group

Location: United Kingdom

Category: other-general

About The Role

SITE AGENT- Permanent Opportunity

DIVISION: CIVIL ENGINEERING

LOCATION: Reading, UK

Benefits: Car Allowance; Subsidised Private Medical Cover; Life Assurance Scheme; Living away from home allowance (where appropriate), Contributory Pension, 35 Days annual leave (Including Public Holidays)

As a Site Agent, you will be responsible for driving forward the construction phase of project, whilst managing and controlling all project resources. Strong communication skills are essential, as is the ability to develop key relationships with both operational personnel and supply chain partners.

A full driving licence is essential for this post, as is a valid CSR/SAFEP.

The ideal candidate will have demonstrable experience in a similar position with a main contractor.

Typical duties will include:

Manage engineering team including Site Engineers, Section Engineers & Foreman

Ensure all Health and Safety procedures are being complied with

Ensure that all aspects of the project are effectively monitored and controlled

Deliver project within programme and budget Manage and monitor subcontractors

Liaise with client and designers

Attend monthly progress meetings and compile monthly reports

Manage Quality & Environmental plans on site

Introduce improvements and innovations where appropriate

Control contract costs

Ensure work is delivered in accordance with the specification

Take part in and deliver a Safety Culture with the entire site team

Our Commitment

We are proud to say that we are a committed Equal Opportunities Employer and we aim to be the first choice for people from all backgrounds. We seek to promote respect for the individual and equality of opportunities. We believe that everyone should be treated solely on the basis of personal merit and contribution throughout their GRAHAM career journey and not on the value of artificial barriers, prejudices, or preferences.

We are only able to consider applications from individuals who are eligible to live and work in the UK, as per Home Office regulations. Please check your eligibility with the regulations before applying. Individuals with a current time restricted right to work in the UK, should contact the Human Resources team in the first instance.

A basic disclosure may be requested if security clearance is required by 3rd party clients and a criminal record will not necessarily be a bar to obtaining a position. Our Access NI/Vetting and Barring Scheme Policy and Policy on the Recruitment of Ex-Offenders is available upon request.

GRAHAM reserves the right to carry out checks to ensure the validity of an applicant's experience and/or qualifications and we expect all applicants to comply with any such requests for information. Failure to do so or evidence of any falsification of information will lead to either removal from the recruitment process or if already in employment

potential termination of contract through the company disciplinary procedure.

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