

Site Manager (residential)

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Company: AGM Construction Recruitment

Location: United Kingdom

Category: other-general

Site Manager (residential) With at least 5 years' experience in similar role

Salary/package

We are offering a competitive salary and remuneration package based on experience.

Hours

Monday-Friday

8:30am to 5:00pm

Our Client

Based in the North of England our client is a dynamic, well established property investment company, purchasing and renovating properties to be rented out and fully managed for investors and clients.

The Role

We have a vacancy for an **experienced residential site manager** to oversee the continually growing portfolio of North East based properties.

Ideally you will have a proven track record of looking after a portfolio of residential property (or a similar construction based managerial role) and managing trade and office staff.

The ideal candidate will be someone from a trade/construction background with a passion and drive of going into management and progressing.

This is a supportive and hands-on role.

Main Responsibilities

*Checklists and Work Allocation Lists are Planned and Completed for any properties under renovation

*Ensuring property works lists are completed in accordance with company standards and smooth handover process

Budgeting and Planning for property works

*Pre-Renovation Planning and Property Inspections are done according to standards

*Ensuring compliance and health and safety procedures are followed

- *Management and tracking of Building Operations Stock
- *Overseeing Building Operations and Maintenance Manuals
- *Ensuring key targets, budgets and timescales are adhered to
- *Ensuring health and safety standards are adhered to
- *Working closely with our Lettings department ensuring that all compliance is followed through (gas, electric, EPC)
- *Coaching, developing and managing office staff and smooth running of maintenance department

This is a great opportunity for anyone looking to join our team and advance their career in the building industry with a fast-paced business that offers great career opportunities.

The ideal candidate must be a motivated, confident and enthusiastic individual who is professional and an excellent team-player.

Key Skills Required

- *Experienced in property renovations, ideally tradesman/construction background
- *Experienced in managing successful teams, with an eye for quality
- Computer literate – being able to use Excel and Word packages
- *Communication skills – be able to work with a diverse range of people professionally and communicate verbally and in writing.
- *Organisational skills – be able to manage multiple projects, track projects and deliver results in a timely manner
- *Interpersonal skills – approachable and friendly, be able to deal with others in a professional manner

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