

Site Manager

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Company: STRABAG UK Limited

Location: United Kingdom

Category: other-general

Aufgaben

Providing site-based leadership for all or section of construction and installation operations; promoting Health & Safety management, construction best practice and management of site construction resources in close liaison with the Project Manager.

Health, Safety, Environmental and Quality • Lead / Promote high standards of HSEQ on your project and monitor / ensure company policies and procedures are in place in accordance with the CPS and statutory requirements. Act when required. • Ensure that the quality of work is to the specified standards set out in the ER's / British Standards and that the site team are closely monitoring the quality of work to minimise defects at PC. Empower the Project Team to raise non-conformances through ITP and Fusion Live. Ensure that all reported defects are rectified promptly during the progress of works on site and ultimately complete all PC snags within 2 weeks of PC. • Ensure all new employees, including sub-contract employees, are instructed on STRABAG safety, environmental and quality requirements, including project requirements. • Maintain and regularly update the Construction Phase Health and Safety Plan and associated Management Plans. Lead, promote and empower the STRABAG behavioural safety culture with Staff, Supply Chain and Client. Ensure the STRABAG Project Team and Sub-Contractors are aware of their responsibilities for the contract and that all their operations are planned to deliver a safe system of work. Understand the roles and responsibilities of STRABAG in relation to the CDM Regulations. • Lead, promote and empower the Behavioural Safety culture with Staff, Supply Chain and Client. Promote STOP! THINK! ACT! 1-2-3 Choose Safety. Encourage

close call reporting amongst STRABAG Project Team and Sub-Contractors. • Implement and maintain Daily, Weekly and Monthly meetings. Ensure that the Behavioural Safety Plan is maintained and updated as necessary. • Ensure Behavioural Safety Model is implemented and adhered to when applicable. • Ensure mandatory 6-point personal protective equipment is correctly used by all site personnel or as identified within the task specific RAMS. • Proactively participate in Behavioural Safety reviews and HSSE Monthly Inspection Reports, closing out any non-conformances identified within the allocated timescales. • Ensure Sub-Contract method statements are in place, approved and briefing records are in place in advance of the commencement of works. All RAMS to be strictly adhered to. Pre-start Safety Meetings to be arranged and conducted for all 'High Risk' activities. • Ensure all proposed Sub-Contract Inspection and Test Plans (ITPs) and / or Checklist Control Forms are in place and approved 2 weeks in advance of the works being undertaken. • Prepare and maintain all mandatory daily / weekly site inspection records (HS&E inspections, Environmental inspections, LOLER and PUWER inspections, excavations and scaffolding inspections). • Implement and maintain permit to work systems in accordance with the requirements of CPS / IRIS (Excavation, Working at Height, Lifting, Steps / Ladder Permits and Confined Spaces).

Programme and Site Management • Prepare, circulate and monitor 2 weekly look-ahead Sub-Contractor programmes. • Produce weekly Sub-Contractor progress meetings and formal distribution of meeting minutes. • Maintain Target Construction Programme. • Carry out statistical reporting (hours worked, incident reporting, waste records, etc.). • Ensure daily lookahead shift Supervisors' meetings are carried out and recorded. • Contribute to buildability and value engineering based on extensive skills and experience. • Monitor site activity progress against weekly, fortnightly and overall programme target dates. • Ensure that all Site Supervisors including Sub-Contractors are aware of their responsibilities for the project. • Has full input and ownership of resources and material aspects for site forecasts including controlling Plant and Labour. Where required, this will include preparation of site purchase orders / material requisitions and plant orders to align with STRABAG procedures.

Customer and Stakeholder Satisfaction Promote and maintain a proactive, courteous and professional culture / relationship with the Client, Design Team and Supply Chain. Can communicate with Clients, Public and Senior Site Staff to promote Company policies

and procedures.

Project Financial and Commercial Performance (MPR) • Able to identify and control operational risk and opportunity and feed into the MPR. • Identify and maximise any profit-making opportunities through design developments and VE without exposing STRABAG to risk and feed into the MPR. • Liaise with Project Commercial Lead with reference to Sub-Contractor scope of works, attendances and Prelims under supervision. • Liaise closely with Project Commercial Lead on cost recovery of non-recoverable variations and ensure contemporary records are in place to feed into the MPR. • Ensure necessary record keeping relating to site correspondence, daily allocation sheets, reconciliations, diaries, delay notices, clean up notices, CVIs, RFIs to protect STRABAG and ensure this is fed into the MPR to show current and planned position.

Staff / Training • Proactively assist in the education and training of Foremen and demonstrates excellent man management skills. • Assist the Project Manager with the Staff Performance Reviews for Operational staff under supervision. • Ensure all staff / supervision under guidance are competent for the tasks and responsibilities given to them.

Qualifikationen

At least 5 years, proven experience in large construction / civil engineering projects.

Knowledge of Company policy and procedures including safety and environment related issues.

Ability to produce, implement and manage safe systems of work for construction procedures.

Successful experience as a section / trade foreman.

Ability and confidence to communicate and present to Top Level Management, Senior level clients and public.

Demonstration of knowledge and practical application of the set up and day to day running of a Construction site.

An understanding of the commercial issues in undertaking construction projects.

HNC/D in Building Studies or Civil Engineering.

Wir bieten

Competitive Salary Life & Accident Cover Cycle to Work Scheme Discretionary corporate bonus scheme – to recognise exceptional performance 25 days annual holiday (plus bank holidays) Please note: All applicants are requested to ensure that they can demonstrate their right to work in the UK

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