

## Site Supervisor

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Company: Workers Direct Ltd

Location: Nationwide

Category: construction-and-extraction

Job Title: Site Supervisor

Reporting Responsibilities: Installations Team Site Operatives

Reporting to: Contracts Manager

Start: ASAP

Salary: In the region of £30,000 to £35,000 per annum, depending upon experience.

Location: Maryport but with requirement to travel nation-wide to installations sites as required. It should be noted that a significant proportion of time will be spent working away from home during the week and possibly at weekends at peak times.

### PURPOSE/ MAIN OBJECTIVES OF ROLE

To support the Contracts Manager and Contracts Director in the effective and best value planning, construction and delivery of the highest quality sports surfaces across the UK.

To provide good leadership and supervision of the installations site operatives and third-party sub-contractors to ensure that construction and installations work is undertaken professionally and in full compliance with the client brief.

#### RESPONSIBILITIES/ ACCOUNTABILITIES/ TASKS

- 1) To manage the third party sub-contractors on projects, including authorization of access to site, ensuring the contractors have the required skills and permits to work on site, and that they are working in compliance with the construction plans, in a safe and professional manner.
- 2) To ensure that all SIS Health and Safety procedures and works instructions are being adhered to by all workers and visitors on site.
- 3) To assist with construction work as required, undertaking all elements of installation process, as directed by the Contracts Manager and/or Contracts Director, including the operation of construction plant and machinery in a safe and efficient manner.
- 4) To complete and maintain accurate records of all works undertaken.
- 5) To ensure that all operatives on site operate the construction plant and machinery in a safe and efficient manner, ensuring that all machine licenses and all operative licenses are kept up to date.
- 6) To undertake any other duties and responsibilities relevant to the nature, level and scope of the post.

You must be highly organized with sound experience in logistics, resource planning and co-ordination; with a passion and commitment to the delivery of a high-quality customer-focussed service. Excellent communication, interpersonal and some basic IT skills are required with an ability to solve problems, think creatively, often under pressure. An ability to think ahead and identify risks is critical, as is a commitment to quality and health and safety

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