

# United Kingdom Jobs Expertini®

## Site Supervisor (Property Services)

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Company: Vanrath

Location: Magherafelt

Category: other-general

### Job Description

**Job Reference:** RASS220424

**Job Title:** Site Supervisor (Property Services)

**Rate:** £32,000 - £37,000 + van / fuel / package

**Location:** Magherafelt, Northern Ireland

### Site Supervisor

Are you looking for a Site Supervisor role? Interested in working for a leading Property Services Contractor?

**VANRATH** are recruiting a **Site Supervisor** to work for a well respected Property Services Contractor, based in Magherafelt, Northern Ireland.

### Remuneration:

£32,000 - £37,000 + van / fuel / package

### Package Includes:

Employee Perks & Discounts

Life Assurance

Industry leading health & wellbeing programme

Healthcare Cash Plan

Long service awards

Great opportunities for learning & development

**Client:**

Our client is a well-respected Property Services Contractor that have been operating for approximately 50 years. They specialise in property alterations and modifications, damage restoration and maintenance projects. They work with Social and Private Housing clients, Property Management Companies, Care Homes, Schools, Councils and Commercial Buildings.

**Overview of Role:**

Responsible for coordinating operations, managing direct labour and sub-contractors, whilst advocating safety standards, practices and protocols ensuring they are adhered to at all times. Ensure all contract work is compliant, in line with client requirements and internal targets to ensure excellent service delivery is achieved to specification, and within cost budgets.

**Key Responsibilities:**

Assisting with the organising of jobs for the operations team; reviewing work programs, material requirements and all overall operational aspects of the contract daily

Responsible for ensuring Health and Safety standards and protocols are maintained with onsite teams, completing H&S audits, accident reporting and toolbox talk delivery

Central point of contact for Senior Managers along with administration personnel for all work/queries relating to service delivery

Daily communication with the operational Planners to enable effective work planning, ensuring flow of work instructions are allocated to appropriate sub-contractors or direct labour

Liaising with and managing sub-contractor relations, and performance ensuring quality and

performance standards are being met in line with service delivery

Ensure job numbers and progress is monitored & presented at Daily Huddle and that all works are completed on or ahead of target, requesting necessary variations or extensions in a timely manner

Tracking rejected jobs, investigating internally to provide information & explanation for job notes

Analysing work instruction and SOR's to ensure correct codes are being issued, to ensure correct value of work ahead of works being signed off as complete

Attend all required meetings, ensuring that information for reporting is up to date and accurate

Provide leadership and direction to the operation teams within the depot, driving accountability and ensuring people process adherence at all times

Carry out thorough Pre & Post Inspection Surveys to agree measurements and application of SOR's; ensure information is adequate with an accurate list of details relating to materials & work requirements

Liaising regularly with client Maintenance Officers on any queries or amended works

Ensure works are completed via operative PDA (Accumobile) and Orchard system is accurately updated with all relevant information being readily available for admin and QS's

Providing support, guidance and training to direct labour & sub-contractor staff, including training of new staff

To perform the job in accordance with the company's policies and procedures, especially the Equal Opportunities and Dignity at Work Policy

### **The Ideal Person:**

Experience in Construction Industry

Previous experience in a Foreman / Supervisor role

CSR Card

A valid UK Drivers Licence

High level of experience and sound knowledge in the delivery of minor building and maintenance joinery services

Have good communication skills to meet and deal with customers

Strong planning and organisational skills

Demonstrate reliability, flexibility, and adaptability

Good time management skills

Ability to work on own initiative and as part of a team

Able to work accurately under pressure and meet deadlines & targets

Good understanding of operating costs and productivity levels

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