

Social Impact Coordinator

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Company: Balfour Beatty

Location: United Kingdom

Category: other-general

About the role

The Social Impact Coordinator will support the delivery of Social Impact ensuring maximum impact and benefits to the communities where we operate.

What you'll be doing

The scope of this role includes, but is not limited to, the duties described below:

Support the social impact team with delivery of social impact KPIs, across a small number of projects

Maintain an effective social impact programme, identifying opportunities to showcase expertise,

raise profiles and build trust with the local community

Report and monitor all social impact measures including evidencing local labour, arranging employment and skills activities and community-based activities

Awareness of supply chain social impact activities

Co-ordinate attendance at events with education establishments and community organisations

Coordinate charitable donations and community-based volunteering

Support projects and with the Considerate Constructors Scheme

Support the delivery of Balfour Beattys campaigns for industry wide initiatives

Work closely with UK Communications team to align messaging outputs effectively, manage media activity, talk positively about project successes and ensure protection of the Balfour Beatty brand

Who we're looking for

A passion for creating meaningful social impact in the communities in which we work

Good working understanding of Microsoft Excel and Microsoft Word

Ability to collate data and evidence for reporting purposes

Confident in communicating with a wide range of internal and external stakeholders

Ability to write informative and accurate communications and case studies to strict deadlines

Self-starter with the ability to manage conflicting priorities

An understanding of how organisations deliver and measure social impact

Relevant experience within the construction sector or demonstrable transferable skills from other sectors

Ability and willingness to travel

Why work for us

As if contributing to and supporting work that makes life better for millions wasn't rewarding enough, we offer a full range of benefits too. You'll have the freedom to shape the package that's right for you and your life. Here are some of our key benefits:

- Smart working, giving you more flexibility such as staggered start and finish times, with up to 40% remote working, where roles allow.
- 25 days paid annual leave (pro rata)
- Family friendly policies which include 28 weeks full pay for maternity/adoption leave and four weeks full pay for paternity/partners leave
- Pension, share incentive plan, volunteering leave, recognition schemes and much more

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