

Spanish speaking Sales and Customer Relations Coordinator

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Company: French Selection

Location: Telford

Category: sales-and-related

FRENCH SELECTION UK

Spanish speaking Sales & Customer Relations Coordinator

Sales, Sales executive, Export sales, Customer Service, Manufacturing, new business, account management, Customer Care, Sales, Export, B2B, Spanish market, trade shows, Fluent in Spanish, Spain, Export, Account manager, Customer success, International, French Speaker, FMCG

Salary: circa £28,000 pa

Location: Telford

At commutable distance from Wolverhampton, West midlands, Stafford, Bridgnorth, Walsall, Cannock, Market Drayton, Shrewsbury, Dudley

Ref: 742LT

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Applications submitted on our website will come to us in the correct format, which means they will be processed faster & more efficiently by our team of consultants.

The Company:

Our client is award-winning market leading manufacturer part of a larger international group

Main Duties:

This role should be focussed on improving the value of sales, giving the customer first class service, offering assistance such as alternative products and promotional offers.

The Role:

- Offer highest standard of customer care to maximise all sales opportunities
- Work with the marketing team to advise customers on current promotions
- Secure appointments by carrying out sales calls to new and existing customers
- Issue order acknowledgements promptly with correct info / details
- Travel with European Sales force and represent the company at exhibitions
- Provide administrative support to the International Sales team
- Develop & implement new systems procedures improve customer service efficiency
- Assess how competitors are meeting our customers' needs
- Record all customer complaints according to agreed procedure

The Candidate:

- Fluent in Spanish (written and spoken) essential
- Additional fluency in French (advantageous)
- Previous experience in a high-volume Customer Service role
- Familiar with CRM / ERP systems dealing with stocks / sales
- Knowledge of Export documentation and procedures
- SAP knowledge would be of an advantage (training provided)

Salary: £28,000 pa

French Selection, leading UK-based consultancy specialising in the recruitment of bilingual and multilingual professionals for international business (industries and services). We are the leading recruitment consultancy for German, French, Italian and Spanish speaking positions. Also recruiting for positions with other languages such as Dutch, Polish, Portuguese, Scandinavian languages, Mandarin, Japanese and Arabic.

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