

Storeman

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Company: Matchtech

Location: Croydon

Category: other-general

Job summary Storeman with Forklift Licence We're on the hunt for an experienced Storeman with a valid Forklift License - Immediate start. If you're organized, efficient, and ready for a change, we want to hear from you! **Key skills required for this role** Storeman **Important Job description** **Core Responsibilities:** To ensure goods are correctly booked in on the computer system, correctly packaged and despatched according to specified procedures and standards **Booking goods in/out for despatch or workshop use** **Picking parts in accordance with the picking list** **Prepare goods for despatch, ensuring they are suitably packed** **Maintenance of bin location and other information** **Identifying shortages and informing purchasing/production control** **Checking paperwork for accuracy** **Data entry of stores transactions on computer system** **Cycle counting of parts** **To perform other duties as assigned from time to time** **What We Offer:** Competitive salary and benefits **Opportunities for professional growth** **Permanant Role** **Requirements:** Current forklift licence essential for Counterbalance (Must be active certificate not expired) **Experience of Aisle Master is required. Experience of computer stock systems and data entry** **Ability to work accurately and independently** **Previous relevant logistics experience desirable** **Don't miss out on this exciting opportunity to advance your career. Get in touch now to discover more about what makes Matchtech/RSL the perfect place for your talents.** **Matchtech/RSL is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. Share manages this role** **Matchtech is a STEM Recruitment Specialist, with over 35 years' experience**

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