

Storeman

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Company: Matchtech

Location: Croydon

Category: business-and-financial-operations

Job summary

Storeman with Forklift Licence

We're on the hunt for an experienced Storeman with a valid Forklift License - Immediate start. If you're organized, efficient, and ready for a change, we want to hear from you!

Key skills required for this role

Storeman

Important

Job description

Core Responsibilities:

To ensure goods are correctly booked in on the computer system, correctly packaged and despatched according to specified procedures and standards

Booking goods in/out for despatch or workshop use

Picking parts in accordance with the picking list

Prepare goods for despatch, ensuring they are suitably packed

Maintenance of bin location and other information

Identifying shortages and informing purchasing/production control

Checking paperwork for accuracy

Data entry of stores transactions on computer system
Cycle counting of parts

To perform other duties as assigned from time to time

What We Offer:

Competitive salary and benefits

Opportunities for professional growth

Permanant Role

Requirements:

Current forklift licence essential for Counterbalance (Must be active certificate not expired)

Experience of Aisle Master is required.

Experience of computer stock systems and data entry

Ability to work accurately and independently

Previous relevant logistics experience desirable

Don't miss out on this exciting opportunity to advance your career. **Get in touch now** to discover more about what makes Matchtech/RSL the perfect place for your talents.

Matchtech/RSL is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

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manages this role

Matchtech is a STEM Recruitment Specialist, with over 35 years' experience

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