

Storeman

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Company: Platform Recruitment

Location: Croydon

Category: architecture-and-engineering

Croydon – Storeman – Salary £24-28k – Technology

My client are leaders in Technology and are innovators in the industry. The company are increasingly growing to meet the advancing demands of product development and are looking for a permanent Storeman.

Core Responsibilities

- * To ensure goods are correctly booked in on the computer system
- * Booking goods in/out for despatch or workshop use
- * Picking parts in accordance with the picking list
- * Prepare goods for despatch
- * Maintenance of bin location and other information
- * Identifying shortages and informing purchasing/production control
- * Checking paperwork for accuracy

- * Data entry of stores transactions on computer system
Cycle counting of parts
- * Loading/unloading trucks with incoming/outgoing goods using a forklift truck

Professional Experience & Education:

- * Previous experience within a storeman/warehouse role
- * Current forklift licence essential
- * Experience of computer stock systems and data entry
- * Previous logistics experience (desirable)

Package Details:

- * 36.5 working week; 07:00 – 15:00 Mon – Thurs and Fri 07:00 13:30
- * 20 days holiday (pro rata)
- * Annual Bonus (pro rata on year of joining)
- * Pensions 3% EE and 6% ER
- * Life Assurance
- * Salary/Bonus Sacrifice
- * Private Health Care
- * Dental Health Care

* Cycle to work scheme

The salary for the position is £24-28k depending on experience.

If you feel like you have the right skills and experience, then please apply with a copy of your updated CV and we will be in touch with more details.

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