

Stores Operative

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Company: Adecco

Location: Cramlington

Category: other-general

Adecco Northumberland are looking to recruit a Stores Operatives for their client based in Cramlington on a temporary to permanent basis. This is working day shift only Monday - Friday.

Job Description: Our client is seeking a dedicated and organised individual to join their team as a Stores Operative. The successful candidate will be responsible for efficiently managing the flow of goods in and out of the warehouse or storage facility. This role requires strong attention to detail, excellent organisational skills, and the ability to work effectively in a fast-paced environment.

Responsibilities:

Receive incoming shipments and verify contents against purchase orders or invoices.

Unload, unpack, and store incoming inventory items in designated locations.

Maintain accurate records of inventory levels and locations.

Pick, pack, and prepare orders for shipment according to established procedures.

Perform regular inventory counts and reconcile discrepancies.

Ensure compliance with health and safety regulations and company policies.

Assist with general housekeeping duties to maintain a clean and organised work environment.

Collaborate with other team members to ensure smooth operations and customer

satisfaction. Requirements:

High school diploma or equivalent.

Previous experience in a similar role preferred.

Strong attention to detail and accuracy.

Excellent organisational and time management skills.

Ability to lift and move heavy objects.

Computer skills.

Strong communication and teamwork abilities.

Willingness to learn and adapt in a dynamic work environment. Why choose Adecco?

Access to discount vouchers for perks at work.

Pension contribution.

Eye care vouchers.

Monthly Candidate recognition.

24/7 health care support line. Adecco acts as an employment agency for permanent recruitment and an employment business for the supply of temporary workers. The Adecco Group UK & Ireland is an Equal Opportunities Employer.

By applying for this role your details will be submitted to Adecco. Our Candidate Privacy Information Statement explaining how we will use your information is available on our website.

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