

System Administrator

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Company: ERT

Location: Mansfield

Category: computer-and-mathematical

Background

ERT is seeking a System Administrator to join and help lead a technical team dedicated to the operations and maintenance of the ground systems for NOAA Office of Satellite and Product Operations (OSPO) environmental-monitoring satellite missions. Data from our missions is used in weather forecasting, climate research, forest fire detection, search and rescue, and much more. The system administrators provide onsite IT support in collaboration with government technical leads. They are instrumental in implementing new directives to build and configure enterprise tools, leverage them to maintain accurate inventory, automate monitoring, alerts, and reports, and cross-train each other to provide vital quality assurance and team integration.

Position Description

The System Administrator will have the following responsibilities:

Troubleshoot real-time anomalies.

Ensure accountability and proper operation of all hardware and software.

Set up and maintain automated alerts and reports.

OS and software installations, upgrades, and security patches/virus protection.

Hardware hot swaps and rebuild/reimaging.

Coordinate system modifications with the satellite operations team to avoid disruption of service.

Audit and maintain inventories of servers, workstations, software, and licenses.

Follow CM and issue-tracking processes.

Provide off-hour, on-call emergency support (on a rotating basis with team members; this is a rarity on the order of once every couple of months).

Produce internal how-to to facilitate cross-training team members.

Required Skills

3+ years of experience working as a System Administrator or similar position leading to the following:

Experience managing Windows and Linux systems.

Excellent written and verbal communication skills with the ability to effectively gather information, report status, and record detailed task closure information.

Leadership/mentoring skills.

Must be able to obtain a security badge and access the applicable government facility/systems, one must be a US citizen or permanent resident and be able to pass a background investigation.

Desired

Expertise in batch, bash, and PowerShell scripting.

Experience with one or more enterprise tools: Red Hat Satellite Server, Active Directory, BigFix, SolarWinds, Axonius, Safe Console, JIRA, Tripwire, Backup Exec, ePo MacAfee, Nessus.

Knowledge of databork administration and programming for troubleshooting in collaboration with a broader team.

Education

BS in Information Technology, Computer Science, related discipline, or equivalent.

Benefits

All full-time employees are eligible for the following benefits upon starting: Medical, Dental, Vision, 401(k), Paid Time Off, and 11 Paid Federal Government Holidays.

Location

Work is required to be completed onsite at NSOF in Suitland, MD.

ERT is a VEVRAA Federal Contractor and Equal Opportunity/Affirmative Action employer -

All qualified applicants will be considered for employment without regard to race, color, religion, sex, national origin, disability, or protected Veteran status.

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