

United Kingdom Jobs Expertini®

Talent Attraction Consultant

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Company: Amoria Bond

Location: Manchester Area

Category: other-general

Talent Attraction Consultant – Manchester Salary DOE + Commission Who are we? Amoria Bond is an award-winning international recruitment company providing specialist staffing and consultancy services to our international STEM clients and a global network of professionals. Our core markets are Engineering, Renewable Energy, Technology, and Life Sciences. Trading in 40 countries, we place 1000's of candidates every year into permanent and temporary contract roles with our clients worldwide from our four international offices in Manchester, Amsterdam, Cologne, and Singapore. The role Sourcing Candidates to assist in the growth of the company Screening applicant CVs Posting Advertisements Headhunting and sourcing relevant candidates Conducting Telephone Interviews Scheduling interviews Face-to-face interviews when required Management and continuous development of the TA Interview Process Updating candidate documents Ensuring correct interview information and documentation are provided to colleagues and candidates during the process Identifying any new candidate streams Recording ratios of KPIs to understand best practices within the Manchester sales and recruitment marketplace Co-ordinating Diaries of the management team to arrange interviews Providing timely candidate feedback Development of effective Sourcing methods within Manchester Identifying target markets to source from within Manchester and relevant regions Market mapping of competitor company structures Using Social Media (LinkedIn, Twitter, Facebook) to create brand awareness and increase candidate attraction Management of Recruitment 2 Recruitment Supplier relationships Keeping in regular contact with our chosen providers and providing them with relevant documentation to help

promote the business
Screening candidates via our qualification process
Negotiation of terms and conditions
Facilitation of the interview process for any successful candidates
Ownership of the onboarding process for New Hires
Preparing and issuing all new starter documentation
Office orientation for new hires
Assisting with IT setup for new starters
Delivery of Introductory Presentation on day 1 for New hires
Brand Ambassador for the Manchester Division of Amoria Bond
Where relevant attending networking events
Representing the business within the recruitment community through LinkedIn, face-to-face meeting opportunities, etc.
Inputting ideas to assist in raising the profile of the business
Maintaining a positive professional attitude internally within the business
Administrative Duties
Issuing of offer letters
Accurately updating the RDB CRM system with candidate information
Scanning interview documents
Drafting role profiles where relevant
About You
The ideal Talent Attraction Consultant will have an excellent track record in recruitment and will be passionate about managing a recruitment process and seeing candidates develop.
The Talent Attraction Consultant will be innovative, confident, charismatic, and positive with lots of drive and enthusiasm.
Previous employment as an internal recruiter or within talent acquisition is desirable but not essential - candidates who have successfully worked for a rec2rec business or as a sales recruiter are also of interest.
What we offer you:
Clear career progression pathway
Full training & and support
Incentives & rewards (Lunch clubs, International Sales Conferences)
Great culture, driven by our D&I, Social, and CSR employee-lead committees
Modern office environment (Pool table etc.)
Hybrid working
Flexible working hours
Extended lunch breaks
Personal Development Allowance
If this sounds of interest and you would like to learn more, please submit your application ASAP.
No terminology in this advert is intended to discriminate on the grounds of age or experience, and we confirm that we are happy to accept applications from persons of any age or experience

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