

Technical Writer

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Company: Bentley Systems

Location: United Kingdom

Category: arts-design-entertainment-sports-and-media

Technical Writer II

Location: UK, Ireland, Spain, Italy, Portugal - Hybrid/home based

Position Summary:

Are you ready to start a new journey with a team of energized professionals advancing and connecting the world's infrastructure? Bentley is looking for you!

*We are looking for a **Technical Writer II** to take on the responsibility of documenting cloud-based services infrastructure and tooling. This role encompasses developing, maintaining, and coordinating documentation, reports, and communiques for a cloud-based software application. Additionally, the position may require occasional after-hours work to promptly address urgent issues and uphold uninterrupted business operations for our users.*

Your Day-to-Day:

Write, maintain, coordinate, and produce all end-to-end technical software documentation, including but not limited to reports, readme and What's New publications, user manuals, implementation and setup guides, for both print and online formats

Interview subject matter experts for the purposes of gathering and dissecting relevant information for documentation

Use structured DITA authoring tools to create and maintain product documentation

Make use of shared content whenever possible

Adhere to Bentley best practices and style guides

Use Git repositories to store, upload, and download publications

Publish via Azure DevOps pipelines and Git

Provide regular updates to management

Participate in regular progress meetings using Microsoft Teams

Respond to inquiries from all levels of the organization pertaining to documentation

Create and post blog and wiki announcements as needed

Assist and mentor junior Technical Writers as needed

What You Bring to The Team:

Bachelor's degree in English or Communications, or certificate in Technical Writing or equivalent work and/or training experience

3-5 years of experience as Technical Writer in software development and civil engineering applications, preferably in an enterprise system environment

Experience writing for on-premise and cloud based enterprise system software

Experience with DITA XML and structured authoring in an enterprise environment

Experience with Oxygen XML Author, Microsoft Office

Experience with Agile development cycles

Proven experience working effectively independently as well as a member of a global team

Ability to take a technical concept and transform it into concise, accurate, unambiguous

content relevant to the intended audience

Ability to meet strict deadlines

High attention to detail and strive for excellence

Fluent in English

Initiative, a willingness to learn, and a team-focused can-do attitude

It would be awesome if you have:

Experience writing technical publications for infrastructure and engineering industries

Experience with publication localization

Experience with Snagit, Microsoft Visio, and ServiceNow

What We Offer:

A great Team and culture – please see our

An exciting career as an integral part of a world-leading software company providing solutions for architecture, engineering, and construction.

Competitive Salary and benefits.

The opportunity to work within a global and diverse international team.

A supportive and collaborative environment.

Colleague Recognition Awards.

About Bentley Systems:

Bentley Systems (Nasdaq: BSY) is the infrastructure engineering software company. We

provide innovative software to advance the world's infrastructure – sustaining both the global economy and environment. Our industry-leading software solutions are used by professionals, and organizations of every size, for the design, construction, and operations of roads and bridges, rail and transit, water and wastewater, public works and utilities, buildings and campuses, mining, and industrial facilities. Our offerings, powered by the iTwin Platform for infrastructure digital twins, include MicroStation and Bentley Open applications for modeling and simulation, Seequent's software for geoprofessionals, and Bentley Infrastructure Cloud encompassing ProjectWise for project delivery, SYNCHRO for construction management, and AssetWise for asset operations. Bentley Systems' 5,000 colleagues generate annual revenues of more than \$1 billion in 194 countries.

Equal Opportunity Employer:

Bentley is proud to be an equal opportunity employer and considers for employment all qualified applicants without regard to race, color, gender/gender identity, sexual orientation, disability, marital status, religion/belief, national origin, caste, age, or any other characteristic protected by local law or unrelated to job qualifications.

#LI-BC1

#LI-Remote

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