

Technology Centre Assistant

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Company: Hertford Regional College

Location: Broxbourne

Category: other-general

Technology Centre Assistant – Full Time – Term Time only, 38 weeks worked - Permanent

Broxbourne & Ware Campus

Hertford Regional College is looking for a Technology Centre Assistant who will work in our Technology Centres at Broxbourne and Ware and will be responsible for supporting the full range of services including helping students on computers, loaning and returning equipment/books/resources as well as supporting online learning. Our Technology centres offer a delivery of online and digital learning resources and support for students with a range of IT queries and technology needs whether this be their own or college devices while studying at the College.

The post holder will be expected to work some evenings on a rota basis if required.

The ideal candidate will have experience of contributing to providing an excellent customer service and preferably within a Technology or Learning Centre with 16-19 year olds and young adults in an educational setting. To be successful in this role, the role holder will have the ability to work without direct supervision, but also work well within a team and possess the ability to deal with conflict and resolve issues, being resourceful and an excellent attention to detail.

Would you be able to fulfil this role and provide support that makes a difference? If so, apply now!

About Us

Hertford Regional College has recently been graded a Good College by Ofsted (2021) and is a vibrant, dynamic further education college across two campuses, with ambitious growth and development targets. The passion for supporting the community and inspiring our students is manifested in our focussed strategies, and we are working hard to make these visions a reality.

Hertford Regional College can provide you with some of the best in house training and staff development opportunities to maintain your professional development.

Hertford Regional College offers access to state of the art facilities for staff and learners, Cycle to work scheme, a defined benefit Pension scheme, free parking, Arriva Travel club (discounts on Arriva bus travel), onsite refectory with subsidised coffee outlet, a gym and a library.

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