

TEMPORARY Customer Service Advisor

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Company: Chiltern Recruitment

Location: High Wycombe

Category: other-general

Our client, based in High Wycombe is looking for FULL TIME and PART TIME TEMPORARY customer service executives for approximately 5-6 months (Monday – Sunday) This role is to support customers with order processing, troubleshooting and general enquires.

If you are a student or graduate and looking to obtain part time hours to fit around studies, we can accommodate this.

Please note – Once trained, this role can be HYBRID or OFFICE BASED!

- * Provide first-line support to help customers diagnose and troubleshoot issues with equipment.
- * Navigate problems, arrange for a field service technician, and supply spare parts when required.
- * Provide prompt, informative, detailed support to customers via phone and email.
- * Support with problems logically and with good judgement and process.
- * Effectively communicate with customers regarding orders, ensuring clarity and understanding

of the required work.

* Collaborate closely with cross-functional equipment and service teams to ensure a consistent and high-quality level of customer support and satisfaction.

* Develop detailed knowledge about specific product lines and features.

Your working hours & shifts:

* March to September/October

* Working hours are flexible (Minimum of 12 hours per week and up to 40 hours per week).

* To ensure that we match customer demand, we'll schedule your work based on a variety of shift patterns between Monday and Sunday

* Rota's are provided (hours to be worked can be amended depending on business needs).

* An initial 2 week training period is provided, along with ongoing support to develop your product knowledge and support credentials.

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Cross References and Citations:

1. **TEMPORARY Customer Service Advisor**[Statisticsjobs](#) **Jobs High Wycombe**
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Wycombe [Programmingjobsnearme](#)↗

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