

Trainee Recruitment Consultant

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Company: Impression Recruitment

Location: United Kingdom

Category: business-and-financial-operations

Are you bubbly, pro-active and hardworking individual looking for a varied role that will offer you a rewarding career path, where you will really get out what you put in? Then look no further as we have the ideal opportunity for you!

Our amazing client based in Harrogate is searching for **Trainee Recruitment Consultant** to join their team on a full time, permanent basis.

You will be joining a business who have already seen huge success throughout their journey so far and are looking for a personable, high energy individual to join and be a part of their next phase of growth, where your career progression matches your skills / ambition!

As the successful Trainee Recruitment Consultant your responsibilities will include:

Attract candidates through targeted headhunting, networking, job adverts, social media and seeking recommendations/referrals.

Speak to candidates on the phone/via video to assess their suitability for roles.

Develop strong, trustworthy relationships with candidates to ensure you can match them to the best suited vacancy.

Handle a variety of administration tasks to support the recruitment process.

Support your candidates throughout the interview process by offering advice and help to prepare for interviews.

Assisting candidates with editing/formatting CV's.

Coordinating the full recruitment process, from initial interviews to the first day of employment for the candidate.

Provide feedback to both clients/candidates before and after interviews.

Work towards agreed objectives and standards to enable success in the role.

Bring ideas forward to continuously improve the way business is conducted.

Skills / qualities required:

Upbeat, lively, self-motivated attitude.

Ability to build relationships based on trust, transparency and confidence.

Excellent communication, presentation and organisation skills.

Strong team player with a sense of humour and enthusiasm.

Ability to adapt and get involved in a fast-paced environment.

Goal focused and motivated to hit objectives and targets.

Articulate phone manner, computer skills and IT literacy (Microsoft Outlook, Word, Excel).

In return, as a **Trainee Recruitment Consultant** you will receive a basic salary between **£22,000 – £24,000** per annum with an uncapped commission / bonus structure (**first year OTE of £30,000 - £40,000**) and a clear pathway to develop your own desk and **earn in excess of £100,000** in future as a Senior Consultant! There are also some excellent staff benefits on offer whilst being a part of a fun, dynamic team. Do not miss out on this amazing opportunity **SEND YOUR CV TODAY!**

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Cross References and Citations:

1. Trainee Recruitment Consultant [Raleighjobs Jobs United Kingdom](#) [Raleighjobs ↗](#)
2. Trainee Recruitment Consultant [Electronicsjobs Jobs United Kingdom](#) [Electronicsjobs ↗](#)
3. Trainee Recruitment Consultant [Gigajob Jobs United Kingdom](#) [Gigajob ↗](#)
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