# **United Kingdom Jobs Expertini®**

### UK- Marine- Senior Cargo Surveyor

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Company: Crawford & Company Location: United Kingdom Category: other-general

**Position Summary** 

The Surveyor is responsible for the technical and proactive management of an insurance loss.

#### **Functional Knowledge**

Customer focused.

Quality focused role – providing quality service to both internal and external customers.

Team focused – working with colleagues throughout the business.

Reactive – responding to daily workloads as dictated by customer requirements.

Proactive – making sure KPI's and SLA's are met.

Handle and co-ordinate complaints and compliments.

Achievement of targets.

Competent use of technology

General Background, Experience & Professional Qualifications

Strong communication skills both written and verbal.

IT proficient

Excellent customer service, organisational & communication skills.

ACII and /or ACILA qualification.

High profile within market

#### **Key Responsibilities**

Attendance at surveys throughout the UK – liaising with clients/other surveyors to arrange and attend surveys involving the movement of cargo by road. air, rail or sea (including warehousing). Recording all information necessary to progress claim, and preserving all relevant evidence.

Report Writing and Communication with clients – keeping clients updated, dealing with brokers, insurers and corporate clients as necessary

Claims adjustment – collating evidence and establishing quantum

Desk top Claims Handling and Adjustment – handling claims based upon papers alone, establishing liability and quantum, making recommendations to clients

Instructing and overseeing overseas surveyors – acting as focal point for client, ensuring reports received are readable and contain all pertinent information

Maintaining tight diary system - preserving time bars, and generally protecting client's position

Management of client accounts – where required, ensuring compliance with specific account programmes and instructions

Day to day management of junior surveyors

Mentoring of junior surveyors

Maintenance of Client Computer Systems – adding data/documentation to ensure MI is kept up to date

Risk management advice – assisting clients with claims prevention and efficient logistics operations

Business Development – building and maintaining good working relationships with clients. Optimizing all potential business opportunities – encouraging other team members to raise their profile and market the business

Compliance with all Health and Safety policies

Optimising revenue for self and team

#### Behaviours

Ensures all activities and decisions improve the service provided for clients.

Builds trust and respect by keeping to the commitments made.

Can convey a message across in one to one situations in a way which is understood.

Shares information, knowledge and experience freely with others.

Seeks feedback and invests time in their own self development both technically and behaviourally

#### Skills

Good understanding of international transport conventions

Good understanding of insurance policy terms

Good level of written English

Ability to communicate and maintain relationships with clients

Experience and strong knowledge of freight/shipping industry

Ability to work on own initiative.

Ability to demonstrate attention to detail.

Ability to work as an individual and as part of a team.

Excellent customer service and communication skills.

A positive attitude and a proactive approach to solving problems.

Ability to delegate and motivate team members

Able to co-ordinate a variety of actions concurrently.

Ability to share knowledge amongst more junior team members

Ability to work to given targets.

Self motivated with ability to work with minimum supervision.

Innovator

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