

## Warehouse Co-Ordinator

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Company: Vestas

Location: Sunderland

Category: other-general

**Do you have experience working in a warehouse? Do you have any experience in electrical or mechanical? Then Vestas has an exciting opportunity for you!**

**Service > Global Service Supply Chain > Tools Region EMEA**

Vestas are a world leading, renewable energy company that develop, build, install and maintain wind turbines all over the globe. We are currently recruiting for a number of Warehouse Co-Ordinators for our new tools storage facility in Seaham, County Durham. If you are an experienced Warehouse Operator with a proactive mindset and a structured working approach, this could be the ideal opportunity for you!

### **Responsibilities**

Working safely and ensuring a safe working environment for others

Receive, process and put-away all inbound shipments + Order Pick, Pack and Ship

Update and maintain the integrity of the SAP MRP Stock Control System

Booking of transport collections

Raising of Dangerous Goods Notes for the Transportation of COSHH materials

Raising Purchase Orders for Office Consumables, etc

Periodic Cycle Counting, annual Stocktaking and Waste Management activities

### **Qualifications**

Certificate of Reach and/or Counterbalance Forklift competency (Essential)

IT Literate, email, Word & Excel (Essential)

Previous SAP experience would be advantageous, however full training will be provided

Knowledge of Dangerous Goods (Desirable)

Health & Safety accreditation, such as IOSH, etc (Desirable)

### **Competencies**

Strong Team Player who is motivated and energetic

Methodical and structured approach to working practices

Good Communication and organisational skills

Ability to prioritise workload to meet operational deadlines

Problem solving mindset

Experience of Tools calibration (desirable - but training will be provided)

Flexible approach

### **What we offer**

We offer an exciting role with excellent opportunities for professional and personal development within an inspiring, dynamic and international work environment. To play your part in the world-saving, renewable energy sector, apply now!

### **DEIB Statement**

At Vestas, we recognize the value of diversity, equity, and inclusion in driving innovation and success. We strongly encourage individuals from all backgrounds to apply, particularly those who may hesitate due to their identity or feel they do not meet every criterion. As our CEO states, Expertise and talent come in many forms, and a diverse workforce enhances our ability to think differently and solve the complex challenges of our industry. Your unique perspective is what will help us powering the solution for a sustainable, green energy future.

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